

Program Review and Assessment Committee (PRAC)
University Curriculum Forum

Undergraduate Program Review Report: Management/MIS – School of Business
February 25, 2010

The Management/MIS Department in the School of Business submitted a self-study report to UCF – PRAC on January 27, 2010. The self-study covered Standards 1-17 of the Academic Program Review document. PRAC reviewed all submitted materials and met with Dr. Paul Stepanovich, the Management/MIS Department's assessment coordinator, for discussion of the self-study report on February 4, 2010. Revisions were agreed upon and were added to the program review by Dr. Stepanovich by February 10, 2010. PRAC reviewed these revisions, met to discuss them on February 18, 2010, and agreed to the following summary report, which is now being submitted to UCF for the February 25, 2010 meeting.

PRAC commends the work done by the Management/MIS Department and has made the following evaluation of Standards 1-17:

Standard 1: The department/program's mission supports the University's mission
Met

The mission of Management/MIS is articulate and aligned with the University's mission of academic excellence, access, social justice and service for the public good. The report identifies specific examples of the Department's support of the University's mission.

Standard 2: The department/program has clearly stated program goals and objectives
Met

The Management/MIS Department identified four program goals and four program objectives stating what the program intends to accomplish in terms of its mission and student learning. An example of a program goal identified is to "pursue state-of-the-art research in managerial science in a variety of formats (from empirical to case), and share those findings with our students to enrich the teaching and classroom experience. An example of an objective is "to develop students' analytical skills – the quantitative and systems side of business – so they can adapt to industry trends and effectively diagnose, trouble-shoot and resolve complex managerial challenges as internal change agents in their organizations."

Standard 3: The department/program has clearly stated program -level expected student outcomes and methods for measurement
Met

The Management/MIS Department has identified specific student learning outcomes for each of its four objectives and identified **direct** methods for assessing these student learning outcomes. For example, one outcome is that students will learn how to analyze management problems using quantitative and qualitative methods. A direct measure of this is a review of student case studies, research papers and statistical tests from a variety of courses aimed at analysis. Indirect measures are alumni and student surveys.

In part, what management/MIS has offered is a plan for direct measurement of student outcomes, which will be fully implemented over the next review cycle.

Standard 4: The department/program actively uses data about student learning to improve its programs

Met

The Management/MIS Department has articulated a plan to actively use student performance data to improve its programs. A component of this plan is the creation and active implementation of an assessment committee charged with providing feedback from assessment data for program improvement.

Standard 5a: Evidence of quality instruction

Met

Syllabi, summaries of student evaluation forms, and study surveys are used by the Management/MIS Department as evidence of quality instruction. A particular strength is a pilot project to show the alignment between assignments in a particular course (MGT 450) and specific learning outcomes.

Standard 5b: Evidence of Teaching effectiveness

Met

Standard 6: The department provides evidence of a coherent and current program

Met

The Management/MIS Department described in great detail their program coherence. Additionally, programs are kept current through a working Department Curriculum Committee. The work included demonstrates in-depth thought on this topic.

Standard 6a: The Department clearly describes the relationship between graduate and undergraduate programs

Met

Standard 7: The department has an appropriate number of qualified faculty, students, and staff

Met

The Management/MIS Department identified themselves as an evolving department directed toward accreditation through AACSB. Faculty represent diverse backgrounds and expertise. CVs were included in the report for this standard. Documentation of student enrollment patterns was provided and interpreted. Concern over the number of adjuncts teaching in the department was raised especially in terms of the AACSB accreditation process. Another concern over the nature of the students was raised, particularly in terms of student involvement. A majority of students in business work full-time and do not have the time to become as involved in the department as the faculty might wish.

Standard 8: The Department provides high quality student advisement and maintains adequate tracking procedures of its students

Met

The Management/MIS Department has clearly given a lot of thought into the advisement process. Detail on how students are advised, including registration checklists, was provided.

Standard 8a: Undergraduate Program Direction

Met

Standard 9: The department offers an appropriate number of courses and sections to meet the needs of students. Statistical data concerning admissions, graduations, courses offered and cancelled, and other relevant statistics are provided and analyzed

Met

Data provided by OMIR were used to address this standard and some key challenges were identified.

Standard 10: The department/program demonstrates a climate of intellectual/professional curiosity and achievement among faculty and students

Met

The Management/MIS Department identified efforts toward enhancing the climate of intellectual curiosity and achievement and some of its key challenges. The department has also identified plans to make improvements in this area.

Standard 11: There is evidence of faculty and student research, scholarship, and/or creative activity.

Met

The Management/MIS Department provided a summary of faculty scholarship as well as the Faculty Annual Activity Report Summary (FAAR).

Standard 12: The department/program has adequate library resources to meet its needs

Met

Diane Tomasko, Business Librarian and Selector for the Management/MIS Department, provided a very thorough report on library resources supporting the Management/MIS Department in support of their review.

Standard 13: The department/program has adequate facilities and non-print resources, such as audio-visual, computers, labs, practica to meet its needs.

Met

The Management/MIS Department provided a stark picture of the inadequacy of their facilities. PRAC urges the administration to quickly address the problems with the facilities allocated to the Management/MIS Department as these problems affect every facet of their work and impede their progress toward important goals.

Standard 14: Periodic Review and Evaluation

Met

The Management/MIS Department provide information about periodic review and results from a current student survey.

Standard 15: The department's activity in community service and outreach is appropriate to the mission of the program and the university

Met

The Management/MIS Department describes the current state of affairs and plans for improvement in this area.

Standard 16: The department provides an analysis of program strengths and weaknesses

Met

The Management/MIS Department provides an informative chart of strengths, weaknesses, threats and opportunities.

Standard 17: The department describes a vision and action plan for the future

Met

The Management/MIS Department provides a vision and action plan for 3 years which includes the AACSB efforts. PRAC makes the recommendation that they extend this plan for 5 years and that they make direct links between the analysis of strengths and weaknesses made in standard 16 and the vision and action plan in standard 17.

Summary

The Program Review and Assessment Committee appreciates the work the Management/MIS Department, and Dr. Paul Stepanovich , the department assessment coordinator, have done in the preparation and presentation of this self-study report, and has evaluated standards 1-17 as “met.” PRAC recommends to the University Curriculum Forum that Continuing Approval be given to the Management/MIS Department . In doing so, UCF understands that Standard 1-17 have been met.