

# Undergraduate Curriculum Forum

## Minutes

Adanti Student Center, Room 301A

Thursday, Sept. 3, 2009

Present: M. Hartog, K. McGill, M. Das, G. Kowalczyk, S. Felsenfeld, D. Weiss (Ex-Officio), S. Kopaczewski, M. Bay, S. Grubacic, N. Marano, L. Bower, M. McClain, M. Fede, C. Hannah, E. West, B. Nakamura, T. Radice, C. Simoneau, J. Hong, C. Dellinger-Pate, R. Kustin, J. Irving, J. Strawn, M. Vancour, H. Lockwood, K. Cummings, S. Creamer, K. Marsland, P. Kahlbaugh, D. Smith, G. Adams, S. Latorre, E. Larkin, J. McGinn, K. Barnett, G. Cochenet, S. Graves, A. Marsoobian, M. Shea, P. Beals, L. Lancor, S. Clerc, D. Bentley-Drobish, Chuck Klatt

Absent: M. Narumanchi, B. Phelan, I. Antonios, L. Foss, J. Fullmer, G. Bogel, G. Brady, J. Tait, M. Kiarie, E. Keenan, W. Elwood, J. Mielczarski, K. Laing,

- I. The meeting was called to order at 9:35 am.
- II. M. Hartog welcomed back all members for the new academic year and asked new members and alternates to introduce themselves, including the department they represent.
- III. Announcements
  - M. Hartog announced that a new secretary was needed to replace Kath Rondinone whose term as an at-large member had expired. He thanked Kath for a job well done.
  - M. Shea announced that AAUP will host an open meeting Tuesday, 1/7/10, from 11:30 am – 1:00 pm in the Adanti Student Center Theater
- IV. The minutes for the 5/20/10 meeting were reviewed for content and will be submitted for approval at the next meeting when attendance to the meeting is recorded.
- V. Introduction of Standing committees

Chairs of the Standing Committees presented the work their committees do in order to inform new and old representatives the nature of the committee's work.

  - a. NPIC – New Programs and Innovations Committee
  - b. NMC – Notifications Management Committee
  - c. WACC – Writing Across the Curriculum Committee
  - d. PRAC – Program Review and Assessment Committee
  - e. UWIC – University Wide Impact Committee
  - f. LEPC – Liberal Education Committee

VI. Selection of Standing committees by representatives and alternates

VII. New Business

Polly Beals, LEP Director, presented the Fall 2010 timeline for approval of LEP courses. This will enable students to register for Tier 1 courses taken in the Fall 2011 semester.

- i. School Curriculum committees will meet and forward proposed courses, especially those courses satisfying the Tier 1 Critical Thinking (CT) and Technological Fluency (TF), to the UCF no later than October 1, 2010.
- ii. NMC and UWIC will act jointly to simultaneously consider and approve new CT and TF courses. They will forward their results to the UCF general meeting no later than November 1, 2010.
- iii. UCF shall approve CT and TL courses recommended by NMC and UWIC no later than November 15, 2010.
- iv. Associate Vice President Kennedy will approve UCF-recommended CT and TF courses no later than December 1, 2010.

VIII. The meeting adjourned at 10:50 am.