

The eBill + Payment Suite is Southern's Official method for sending student account statements. Students DO NOT receive paper statements (or bills) in the mail, rather students will receive an email notification regarding any changes to their account status. This service is a secure method for viewing student account information and for making online payments. eBill features and online payment options are available to all students at no charge.

**eBill Features**

- View current and previous billing statements online
- Receive automatic notification when new statements are available
- Share a link to statements with authorized users
- Make online payments with credit card or \*eCheck.

**Electronic Refund**

eBill allows students to designate a checking or saving account for direct deposit of student refunds. Students receive email notification when their \*eRefund has been processed.

**Authorized Users**

In addition to students receiving notification of new statements, students have the ability to add "authorized users" to their account - typically parents or employers. Authorized users will also receive email notifications of new online statements and account adjustments. Additionally, authorized users can make online payments with a credit card or \*eCheck.

\*Note: It may take up to five business days for a newly designated account to be verified and available for eCheck payment - home equity lines of credit, trust accounts, 529 Educational Saving accounts, and credit card checks cannot be used as eCheck payments.

**Scenario 1** - You're enrolled in a 4 pay plan for a total of \$4,000. You have made your 1st installment payment plus the \$45.00 enrollment fee and have 3 installments of \$1,000 remaining. You decide to purchase a commuter meal plan, for \$225.00. The \$225.00 will automatically be evenly distributed amongst the 3 remaining installments, bringing each installment to \$1,075. The student account will be recalculated and automatically adjust for the additional charge. An email notification will immediately be sent to the student and any authorized users about the adjustment.

Remaining Installments	2	3	4
Before Adding Meal Plan	\$1,000	\$1,000	\$1,000
After Adding Meal Plan	\$1,075	\$1,075	\$1,075

**Scenario 2** - You're enrolled in a 4 pay plan for a total of \$4,000. You have made your 1st installment payment plus the \$45.00 enrollment fee and have 3 installments of \$1,000 remaining. After your second installment payment of \$1,000, you decide to increase the payment amount of your third installment payment to \$1,500. The \$1,500 covers the amount due for the third installment as well as a portion of the fourth installment, bringing the final installment to \$500. The student account will be recalculated and automatically adjusted for the payment received. An email notification will immediately be sent to the student and any authorized users about the adjustment.

Remaining Installments	3	4
Before Overpayment	\$1,000	\$1,000
After Overpayment	\$1,500	\$500

**Scenario 3** - You're enrolled in a 4 pay plan for a total of \$4,000. You have made your 1st installment payment plus the \$45.00 enrollment fee and have 3 installments of \$1,000 remaining. You apply for a scholarship award for text books and expenses. Your scholarship of \$900 has been granted. The \$900 scholarship credit will be evenly distributed amongst the remaining 3 installments, bringing each installment to \$700. The student account will be recalculated and automatically adjusted. An email notification will immediately

Remaining Installments	2	3	4
Before Scholarship	\$1,000	\$1,000	\$1,000
After Scholarship	\$700	\$700	\$700



**Southern Connecticut State University**

**REGISTERED STUDENT PAYMENT PLANS**

**Fast, Affordable & Easy to Manage!**



## SCSU PAYMENT PLANS

As a convenience, Southern Connecticut State University is offering registered students the option to make tuition payments on a monthly basis by enrolling in a payment plan.

The Registered Student Payment Plan allows you to break down your existing education expenses (you must be currently registered and/or have charges for the current semester to enroll in this payment plan) into easy to manage installments, rather than a lump-sum payment.

With a Registered Student Payment Plan you can:

- Spread your payments over a period of months, interest-free
- Setup automatic payments using a credit card or debit funds directly from a checking or savings account
- Receive real time e-mail notifications about account adjustments. Upon enrollment, students will receive an email confirmation. In addition, students and authorized users will be notified of any adjustments to the student's account status. Account adjustments may include:
  - Charges - enrolling in housing, adding a meal plan, dropping a course. (Note: charges will be evenly distributed amongst future payment installments) \*See Scenario 1 on back panel for example
  - Payments - cash, credit card, check, eCheck, or money order may be applied to future payments (Note: payments received will determine any possible adjustments to future payment installments) \*See Scenario 2 on back panel for example
  - Credits - Financial aid, scholarships, grants, and waivers will be evenly distributed amongst future payment installments. (Note: if credit awards cover ALL of your future installment payments, then NO future installment payments will be required) \*See Scenario 3 on back panel for example

## PAYMENT PLAN ENROLLMENT

Payment plans will assist students and their families budget the cost of tuition and fees by spreading payments over the course of the semester.

- View a list of your current charges, credits and financial aid awards and then choose the plan that's right for you. NOTE: Payment plans will take into account all the actual charges, credits and anticipated financial aid currently on your student account and present you with a payment schedule for the outstanding balance.
- Setup automatic payments using a credit card or debit funds directly from your checking or savings account.
- Access and review your account activity anytime, anywhere.

Enrolling in a Southern Payment Plan is fast, easy and safe, simply:

1. Go to <http://www.southernct.edu/bursar>
2. Click on the "VIEW E-STATEMENT AND PAY BILL" link on the right
3. Log in using your student ID number and PIN or Authorized User credentials
4. Click on the Payment Plans tab
5. Select the plan that fits your budget

## PAYMENT PLAN OPTIONS

Students may budget all or any portion of the costs associated with attending over 5, 4, 3, or 2 installment periods for an enrollment fee of just \$45.00.

- Any portion of costs NOT covered by financial aid, grants, scholarships or otherwise actually paid, may be included in a Payment Plan
- You may choose to increase the initial down payment amount to reduce future installment payments.
- **A \$50.00 Late Fee will be assessed for each payment made 10 days after the payment due date.**

NOTE: 1st payment plus the \$45.00 application fee is due at time of enrollment. Future installment dates are determined by enrollment date.

Example: If you have enrolled in the 5 Pay Plan on 6/15 your 4 remaining installments will be 7/15, 8/15/, 9/15 and 10/15.

## Payment Plan Schedules

### Fall Semester:

Number of Installments	Plan Enrollment Dates
<b>5 Pay Plan</b>	<b>*Mar 30<sup>th</sup>-Jun 15<sup>th</sup></b>
<b>4 Pay Plan</b>	<b>*Mar 30<sup>th</sup>-Jul 15<sup>th</sup></b>
<b>3 Pay Plan</b>	<b>*Mar 30<sup>th</sup>-Aug 15<sup>th</sup></b>
<b>2 Pay Plan</b>	<b>*Mar 30<sup>th</sup>-Sept 15<sup>th</sup></b>

### Winter Session:

<b>3 Pay Plan</b>	<b>*Oct 15<sup>th</sup>-Oct 30<sup>th</sup></b>
<b>2 Pay Plan</b>	<b>*Oct 15<sup>th</sup>-Dec 30<sup>th</sup></b>

### Spring Semester:

<b>5 Pay Plan</b>	<b>*Oct 27<sup>th</sup>-Nov 15<sup>th</sup></b>
<b>4 Pay Plan</b>	<b>*Oct 27<sup>th</sup>-Dec 15<sup>th</sup></b>
<b>3 Pay Plan</b>	<b>*Oct 27<sup>th</sup>-Jan 15<sup>th</sup></b>
<b>2 Pay Plan</b>	<b>*Oct 27<sup>th</sup>-Feb 15<sup>th</sup></b>

### Spring Break:

<b>3 Pay Plan</b>	<b>*Oct 15<sup>th</sup>-Jan 15<sup>th</sup></b>
<b>2 Pay Plan</b>	<b>*Oct 15<sup>th</sup>-Feb 15<sup>th</sup></b>

### Summer Sessions:

<b>4 Pay Plan</b>	<b>*Feb 17<sup>th</sup>-Feb 29<sup>th</sup></b>
<b>3 Pay Plan</b>	<b>*Feb 17<sup>th</sup>-Mar 30<sup>th</sup></b>
<b>2 Pay Plan</b>	<b>*Feb 17<sup>th</sup>-Apr 30<sup>th</sup></b>

**\*NOTE: Payment plan enrollment dates are available beyond the bill due dates to accommodate students who register for classes after the bill due date. Payment plan availability dates subject to change. Plan start dates are dependent upon the starting registration date for a given semester.**

**Point. Click. Enroll!**

GO to [www.SouthernCT.edu/bursar](http://www.SouthernCT.edu/bursar) for answers to many frequently asked questions (FAQs), or you can e-mail the Bursar through our "Ask the Bursar" link.