

Area: Program Administration  
Subject: Staff Personnel Practices  
Policy No.: 050

## **POLICY**

It is the policy of the Center for Communication Disorders to follow established State/University personnel policies in the hiring, promotion, leave, and dismissal of Center personnel.

## **PURPOSE**

The purpose of this policy is to guarantee that employees' rights are being safeguarded by Center personnel practices, and that the Center has consistent guidelines to utilize in the selection and designation of Center personnel.

## **PROCEDURES**

1. Personnel Selection: Personnel selection, promotion, and dismissal of all classified and non-classified personnel shall be in accordance with appropriate collective bargaining and University policies. Center and Departmental administrators and staff may participate in personnel selection, promotion, and dismissal through affirmative action searches, recommendations, and evaluative procedures as outlined in the collective bargaining agreements and University policies.
2. Personnel Practices: Personnel practices for all classified and non-classified employees are stated within the appropriate collective bargaining agreements that exist on the University campus. The Center shall follow these practices.