

APPENDIX Z
Letter to Request reports from Outside Agencies -



CENTER FOR COMMUNICATION DISORDERS
(203) 392-5955 Davis Hall 012

Date

To Whom It May Concern:

_____ is being seen for communication services at Southern's Center for Communication Disorders. It is our understanding that s/he has also been seen by you. Please send us copies of any reports or information that you believe will be useful to us during our session(s). Enclosed is a copy of a signed consent form for the release of your information to us. Please send the information to my attention at the following address:

Southern Connecticut State University
Center for Communication Disorders
501 Crescent Street
Davis Hall 012
New Haven, CT 06515

Thank you for your assistance in this matter.

Sincerely,

Kevin M. McNamara, M.A. CCC-SLP
Director, Center for Communication Disorders

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