

Eligibility for Connecticut State Licensure:

Individuals who practice speech-language pathology in Connecticut must be licensed or be in the process of being licensed by the Department of Public Health (DPH). Please note: a teaching certificate is not a license. A license is necessary in order to practice at any employment location in Connecticut, including public and private schools.

Candidates for licensure must complete the Supervised Professional Experience (SPE) in order to be eligible for licensing by the DPH in CT. In order to be eligible for the SPE, candidates must submit the following:

- 1) A notarized [application](#) and fee of \$200.00, in the form of a bank check or money order, payable to "Treasurer, State of Connecticut";
- 2) A master's or doctorate transcript verifying the award of a degree in speech and language pathology or if the degree has not yet been awarded;

for purposes of determining eligibility for the Supervised Professional Experience, the DPH will accept a letter from the CMD program director on university letterhead, specifying that all academic and clinical hour requirements for graduation have been completed and the date on which the degree will be conferred. A final, official transcript verifying completion of the degree program is required before a license will be issued.

- 3) Upon receipt of the required materials as described in 2 above, the DPH will notify the applicant in writing regarding the applicant's eligibility for the SPE and will provide the applicant with an SPE Approval Form that must be completed and returned directly to the DPH by the SPE supervisor. The required form may also be obtained by selecting this [link](#). Please note that a plan will not be approved prior to receipt of an application and appropriate documentation of completion of education. SPE paperwork should be completed by the applicant and the SPE supervisor and sent to the state PRIOR to beginning employment, although the state will establish the beginning date up to six weeks retroactively. If the grace period is exceeded, the SPE will be extended and it will take longer to receive the state license. This differs from CF paperwork which is not submitted until the end of the CF experience.
- 4) The SPE constitutes a minimum of nine months full-time employment (30 hours per week minimum) or eighteen months part-time employment (15 hours per week minimum) under the supervision of a licensed speech-language pathologist. The SPE may be completed concurrently with the ASHA Clinical Fellowship if the supervisor is also ASHA-certified and agrees to participate. Employment setting, cases and supervisor may be the same, however, application and plans must be submitted separately to each granting agency on appropriate forms.

- 5) Following the completion of the SPE, a report [form](#) must be completed by the SPE supervisor evaluating the applicant's performance and be submitted directly to DPH. An applicant must receive an evaluation satisfactory to the DPH in order to become licensed.
- 6) The license will be issued when all of the following are received:
 - a. Transcript indicating degree completion
 - b. Satisfactory SPE completion
 - c. Submission of minimal score of 600 on Praxis II. Scores must be sent directly to the State from ETS (Code number R-7051).

All supporting documentation should be sent to:

Connecticut Department of Public Health
Speech and Language Pathologist Licensure
410 Capitol Ave., MS# 12 APP
P.O. Box 340308
Hartford, CT 06134
Phone: (860) 509-7603
Fax: (860) 509-8457
email: oplcdph@ct.gov

- 7) **States Other Than CT** – Students applying for licensing in states other than CT will need to follow the directions for those states. Send forms that need to be signed and sealed with the University seal to the Records Office directly, NOT TO THE CMD DEPARTMENT. Sending them to the Department will delay processing. Students who need a letter from the Department similar to the one above (see #2), follow those directions but include an envelope addressed to the appropriate office of the state in which the student will be employed.