

### READ FIRST:

1. This handbook **is not** a contract between students and the Department of Communication Disorders. It is considered by the department to be a guide to students' activities in the program. When applicable, university policy supercedes policies in this handbook.
2. Although all efforts are made to keep the information in this handbook current and accurate students are advised as follows:
  - a. In preparing applications for licensing, teacher and ASHA certification, the most recent information issued by the granting agency should be consulted;
  - b. The University's most current graduate catalog and semester bulletin should be consulted each semester for information on academic processes, dates, services and deadlines;
  - c. This handbook is revised annually. University, School and Department policies may change in the interim. It is responsibility of the student to be informed of current policies which may influence the planned program.
3. The University imposes a six year limitation for completing a graduate degree. The six year limitation begins on the date of the first course taken in the graduate planned program.
4. There is a \$40.00 continuous enrollment fee which must be paid to the Bursar's Office if a matriculated student is not enrolled in any courses in a given semester.
5. All new students' progress will be reviewed at the end of the fall semester. Students who are found to be at risk based on performance and faculty concerns about essential skills will be notified. The student will meet with a member of the Academic Standards Committee for advisement. The advisor and student will develop an action plan for improvement. The implementation of the plan will be monitored during the subsequent semester. At the end of the spring semester a decision regarding continuation in the program will be made.