

READ ME FIRST:

1. This handbook **may not** be considered a contract between you and the Department of Communication Disorders. It is considered by the department as a guide to your activities in the program. When applicable, university policy supercedes policies in this handbook.
2. Although the information in this handbook was current and accurate at the time of publication, you are advised as follows:
 - a. in preparing applications for licensing, teacher and ASHA certification, consult the most recent information issued by the granting agency;
 - b. consult the University's most current graduate catalog and semester bulletin each semester for information on academic processes, dates, services and deadlines;
 - c. this handbook is revised once a year. University, School and Departmental policies may change. It is your responsibility to become informed of current policies which may influence your program.
3. The University imposes a six year limitation for completing a graduate degree. The six year limitation begins on the date of the first course you take in your graduate planned program.
4. The current Southern Connecticut State University Student Handbook will be issued along with the CMD Graduate Student Handbook. Information found in the University handbook might not be duplicated in the CMD Graduate Student Handbook.
5. If you remain a matriculated student for any semester in which you are not enrolled in a course, you will be charged a \$40.00 continuous enrollment fee by the Bursar's Office.
6. All new students' progress will be reviewed at the end of the fall semester. Students who are found to be at risk based on performance and faculty concerns about essential skills will be notified. The student will meet with a member of the Academic Standards Committee for advisement. The advisor and student will develop an action plan for improvement. The implementation of the plan will be monitored during the subsequent semester. At the end of the spring semester a decision regarding continuation in the program will be made.
7. ASHA's standards for clinical certification changed as of January 1, 2005. Students who entered the program in the fall 2003 semester and thereafter are required to complete a planned program and clinical requirements which encompass the new standards. Programs and hours files of current students who will graduate after 8/05 will be revised to meet the new standards. (ASHA has granted a one year grace period for students, enrolled prior to fall 2003, who may need to finish up course work and clinical hours.)

For the most part, this current handbook is written considering the new ASHA standards requirements. Students who will graduate prior to the new standards implementation may have to refer to prior handbook editions for guidance. The major standards related changes in this edition of the handbook will be found in the "Clinical Practica," and "Clinical Hours," sections. Further, sections which consider tracking program experiences using the new *Knowledge and Skills Acquisition* form (KASA) will pertain only to those making application for clinical certification after January 1, 2005 for new students, and August 2005 for current students.