

## Teacher Certification

**The Initial Educator Teacher Certification application must be in progress in order to work in Connecticut public and certified private schools.**

1. Note: The Graduate Program Director does not need to see or sign the application for CT Teacher Certification.
  - a. Students should complete the Short Form Application for CT Initial Educator Certificate. The [Special Service Endorsement, Speech and Language Pathologist](#) code is 061. The link to the application is:  
[http://www.sde.ct.gov/sde/lib/sde/PDF/Cert/certform/ed\\_170a.pdf](http://www.sde.ct.gov/sde/lib/sde/PDF/Cert/certform/ed_170a.pdf)
  - b. Send pages 1 and 2 to Mrs. Carrington, Davis 103, **not to the CMD department**. Complete all of page 1 and the appropriate portions of page 2.
2. Those who plan to teach in a state other than CT, must obtain and complete that state's application and send it to Mrs. Carrington, Davis 103, **not to the CMD department**.
3. The student's application will be logged as having been received by the SCSU Certification Office and will be sent to the SCSU Records Office. The Records Office will then send the CMD Program Director an audit form to complete.
4. The CMD Program Director will check for the following on the audit form received from the Records Office:
  - a. Completion of courses and clinical hours
  - b. Praxis I examination or waiver on student's transcript. Students should check their online Banner accounts to be sure the transcript indicates passing or waiving of Praxis I. If the information is not on the transcript, the student should make a copy of the results or waiver for Mrs. Carrington in Davis 103, including the student ID number.
  - c. GPA must be 3.0 or better
  - d. Completion of special education course and 6 semester hours in professional education
  - e. 6 credit hours and at least 100 clinical hours of student teaching
5. Students will receive a copy of the audit, a copy will be placed in the student's department file and the original will be sent back to the Records Office. The student's teaching application will then be sent back to Mrs. Carrington for signature and the university seal. The student's application will be returned with a cover letter for the student to send with the application, money and transcript to the State Department of Education.
6. Once the student receives the CT Initial Educator Certificate which is valid for a period of three years, it is possible to renew the certificate up to six times, for a total of 18 years *even if the applicant has not worked as an SLP in the educational system*. Therefore,

students who initially plan to work in a setting other than the educational system, but may at some point want to work in schools, may want to receive the Educator Certificate and keep it current. This will insure that the opportunity will be available with no further requirements that may have been implemented in the interim. There is a cost to renew the Certificate each time, however keeping the Certificate current and preserving this option is a valuable benefit.

Contact information:

Connecticut Department of Education  
Bureau of Educator Preparation and Certification  
Box 150471 – Room 243  
Hartford, CT 06115-0471  
Phone (860) 713-6969 (1pm - 5pm M-F)  
FAX (860) 713-7017