

Meeting of the Graduate Council

Monday, May 1, 2000

Minutes

Present:

George Appleby  
Robert Axtell  
Donald Cairns  
John Critzer  
Debra Emmelman  
Jacque Ensign  
Stephen Feldman  
Jerry Hauselt  
Norris Haynes

Marianne Kennedy  
Teri Loughhead  
Edward Lynch  
Patricia Major  
Doris Marino  
Robert Mullen  
Gwendolyn Nowlan  
Mary Purdy  
Jaak Rakfeldt  
Lystra Richardson  
Michael Shea  
Victor Triolo

Alternates Present:

Frank Sansone  
Mike Martin  
Bernadette Madara  
Eileen Crutchlow  
Steve Burian

Absent:

Diane Ronis  
Kay Keiser  
Joel Meisel  
Susan Killion

Officers:

Marianne Kennedy, Chairperson  
Jerome Hauselt, Vice-Chairperson  
Teri Loughhead, Secretary

Visitors:

J. Philip Smith  
Sandra Holley  
Shawky Karas  
Rodney Lane

Call to Order:

The meeting was called to order by Chairperson Marianne Kennedy at 1:00 P.M. The minutes of the April 3, 2000 meeting were approved as published.

Announcements:

Office of the Academic Vice-President

J.P. Smith

The Interim Academic Vice-President addressed the Council concerning the following issues:

1. On-line Courses. The Vice-Presidents from all four CSU campuses met with Chancellor Cibes and the Academic Affairs Committee of the Board of Trustees to discuss issues related to on-line courses. There was a serious discussion delineating the problems with on-line courses. At the present time, the campuses do not get reimbursed for on-line courses. There will be a plan by fall 2000 for the CSU system to reimburse the campuses for the cost of on-line courses.

2. Banner. Banner is an expensive program and will take several years to implement. Currently the areas of finance and human resources are up and running on Banner. Alumni and admissions will be implemented in the summer and fall of 2000 respectively. Banner training will continue next year.
3. One-Day a Week Classes. Many graduate classes are offered once a week. There appears to be some imbalance in offerings due to days off. Courses offered once a week on particular days (e.g., Friday or Saturday) appear to have less meeting times over the semester than courses offered on Friday or Saturday. Vice-President Smith will attempt to equalize offerings and work in collaboration with the AAUP negotiations.
4. Space. Reid & Associates is currently on campus updating space utilization in all buildings. Please be aware that they may consult with departments concerning space use.
5. Master Facility Building Plan: Phase II & III. Phase I of the building plan is now underway. Phases II and III of the master plan will be reconsidered for future implementation.
6. Questions from the Floor and Discussion. The possibility of deferring payment for graduate courses at the time of registration was raised. Graduate students typically register late for courses due to payment requirements. This creates a problem for departments in planning course schedules. Vice-President Smith will brainstorm alternatives and solutions with other administrative offices.

Graduate School Dean

S. Holley

The Dean of the Graduate School addressed the Council concerning the following issues:

1. Graduate Fellowship Symposium. The Graduate Research Symposium will be held on Friday May 5, 2000 from 1:00 P.M. to 4:00 P.M. in Englemann Hall room 135. Individual oral presentations will be delivered by the Graduate Research Fellows of this academic year. Members of the University are invited to attend the Symposium. Following the symposium, there will be a reception in the Student Center Faculty Dining Room and all are invited.
2. Millennium Graduate Commencement. The Millennium Graduate Commencement will be held on Thursday May 25, 2000 at 2:00 P.M. and 7:00 P.M. Over 600 students will participate in the ceremonies. Students participating in the 2:00 P.M. ceremony will receive 4 tickets for graduation and those participating in the 7:00 P.M. ceremony will receive 3 tickets. There is limited seating available in Lymann. Students who have recently decided not to participate in the ceremony are asked to contact the Graduate School Office so that additional graduation tickets can be distributed to those who want them.

3. Application for Graduation. Students are reminded that they must apply in the Records Office for a degree in order to participate in the graduation ceremony. The Graduate Office is currently cross-checking those who have applied for degrees and those who have applied to participate in the ceremony. A memo is being sent to chairpersons asking them to verify students who are eligible for graduation and, also, which faculty are to hood each student. These forms are to be returned to Dean Holley by May 5, 2000.

4. Awards Presentation. Dean Holley presented the Graduate Council Officers Chairpersons with formal Certificates of Appreciation for their work over the past year.

#### Committee Reports

##### Procedures Committee:

##### P. Major

Nominations for Graduate Council Officers for 2000-2001 were opened. Nominated were: M. M. Kennedy - Chair; W. Jerome Hauselt - Vice-Chair; Teri O'Leary Loughhead - Secretary. All were elected unanimously.

Four individuals were recommended and approved as members of the Graduate Faculty:

M. S. M. Brownell - Assistant Professor, Department of Art

Dr. Valerie Dripchak - Assistant Professor, Department of Social Work

Dr. Joy Fopiano - Assistant Professor, Department of Counseling and School Psychology

Mr. Thuan Vu - Assistant Professor, Department of Art

##### Curriculum Committee:

##### S. FeIdman

The curriculum committee reviewed two courses:

LSC 591, Reader's Advisory Service - recommended approval with minor revision. Vote carried unanimously.

FLA 521, Assessment for English Language Learners - recommended approval with minor revision. Vote carried unanimously.

The Learn Science Program was presented to the Curriculum Committee as a new program. The committee recommended approval. Vote carried unanimously.

The revised Procedures and Guidelines for the Curriculum Committee were finalized by the committee today and will be presented to the Executive Committee in October of 2000.

Academic Standards Committee:

Graduate Program Review

The Graduate Program in Research, Measurement and Quantitative Analysis was considered.

Shawky Karas, Coordinator of Research, Measurement and Quantitative Analysis presented the program and responded to the Academic Standards report. The Academic Standards Committee recommended Conditional Approval of the Graduate Program in Research, Measurement and Quantitative Analysis. The Committee expressed a need for additional supporting information about the program, and concern over laboratory space and faculty in the program. Currently, one faculty member has more than 50% responsibility for the program which violates criteria #21. Vote carried unanimously.

Dr. Karas submitted an updated final report of the Graduate Program in Research, Measurement and Quantitative Analysis to the Academic Standards Committee on April 28, 2000. Dr. Karas stated that he wants this updated final report to stand as his final report.

Old Business

Procedures Committee:

P. Major

The revised Graduate Council By-Laws, were presented to the Council with changes highlighted. Discussion ensued. Council voted unanimously to approve the amended Graduate Council By-Laws. These will be sent to the Faculty Senate for its approval.

New Business

There will be a faculty governance retreat at the Mercy Center in Madison on May 11, 2000. The Executive Committee of the Graduate Council will attend along with representatives from other faculty governing bodies at SC SU. Chairperson Kennedy has appointed three councilors at large to also attend: Councilors Critzer, Killion, and Nowlan.

Chairperson Kennedy thanked everyone on the Graduate Council for their participation and hard work over the past year.

Adjournment

Chairperson Kennedy adjourned the meeting at 2:05 P.M.

Respectfully submitted,  
Teri O'Leary Loughhead, Secretary