

Meeting of the Graduate Council

Monday, November 6, 2000

Minutes

Present:

Robert Axtell
Nancy Boyles
Donald Cairns
John Critzer,
Debra Emmelman
Stephen Feldman
Jerry Hauselt
Norris Haynes
Marianne Kennedy
Susan Killion
Teri Loughhead

Patricia Major
Doris Marino
Cynthia McDaniel
Joel Meisel
Vera Newrow
Gwendolyn Nowlan
Mary Purdy
Jaak Rakfeldt
Diane Ronis
James Thorson
Victor Tribb

Alternates Present:

Frank Sansone
Linda Olson

Absent

Edward Lynch
Kay Kaiser
Lystra Richardson

Officers:

Marianne Kennedy, Chairperson
Jerome Hauselt, Vice-Chairperson
Teri Loughhead, Secretary

Visitors

J. Phillip Smith
Sandra Holley
Rodney Lane
Roseann Diana
A. Chai
John Nwangwu
Todd Rofuth
A. Siegel

Observers

Tina Re

Call to Order:

The meeting was called to order by Chairperson Marianne Kennedy at 1:07 P.M. The minutes of the October 2, 2000 meeting were approved with a minor correction; Debra Emmelman was present at the October 2, 2000 meeting.

Announcements:

Office of the Academic Vice-President

J.P. Smith

The Academic Vice-President addressed the Council concerning the following issues:

1. EdD. The concept proposal for the Ed.D. was approved by the CSU BOT. The concept proposal will be moved forward to seek legislative authority so that CCSU and SCSU may offer the doctorate.
2. Mission Statement. The SCSU mission statement has been changed to allow for the offering of doctoral programs. The phrase "including applied doctoral programs consistent with its historical mission" was added to the mission statement. This change was asked for and approved by the

Board of Trustees. Vice-President Smith will facilitate the distribution of the entire mission statement to the Graduate Council.

3. Budget. Chancellor Cibes met with the Board of Governors and asked for an increase in capital spending to \$600 million over the next five years and for an increase in base budget. The increase in base budget was not supported by the Department of Higher Education. The Board of Trustees is expected to make a bid to the legislature to increase capital funding. The Governor's rescission of \$3 million is still under discussion, and is anticipated to be paid from surplus.

4. Building Plans. There have been some problems with the bids concerning Englemann Hall. Three bids were disqualified and the project will go back out for bid.

Graduate School Dean

S. Holley

The Dean of the Graduate School addressed the council concerning the following issues:

1. Graduate Student Affairs Committee. All departments are asked to designate student representatives to GSAAC who are eligible to vote. GSAAC meets on the first Monday of each month. Limited funds are available from GSAAC to support graduate student activities.

Chairpersons Meetings. The Graduate Dean will have her first meeting with Department Chairpersons on November 13, 2000 at 2:00 P.M. in the Pinciaro Conference Room. The Banner Student Module will be presented, and both chairs and graduate program coordinators are invited. Refreshments will be provided.

2. Graduate Student Open House. The Graduate Open House will be held on Wednesday, November 8, 2000, from 3:00 P.M. to 7:00 P.M. in Lynn Auditorium foyer. All departments will be represented and representatives are asked to arrive before 3:00 P.M. as guests arrive early. There are refreshments for all representatives in the Green Room. The web page has an invitation to the Graduate Open House and we have had numerous responses. Associate Dean Diana did a wonderful job planning and implementing the Graduate Open House.

Chief Information Technology Officer

A. Chai

The Chief Information Technology Officer was a guest and addressed the Graduate Council concerning the following issues:

1. Help Desk. The Help Desk has been set up. Anyone with a computer problem on campus should call the Help Desk at 25123 and the appropriate person will be assigned to address the problem. The process is being refined to make it more effective and efficient.

2. Technology Classrooms. There is a shortage of technology classrooms on campus. The administration is supportive of increasing technology classrooms, and 4 additional technology classrooms are planned for spring 2001 and 6-10 more for fall 2001. The administration is further aware that there are no full-time employees available in the evenings to assist with the technology classrooms. We are working on this problem.

3. Teaching Technology Lab. A teaching technology lab has a computer at every workstation. Currently there is a shortage of teaching technology labs on campus. We are looking for more space to put them. We are currently attempting to secure a storage space in Connecticut Hall to fit-ansform it into a Student Technology Lab. We are making good progress on campus with technology thanks to the support of the Academic Vice-President and President.

4. Graduate Program in Information Technology. Dr. Chai would like to encourage the Graduate Council to consider implementing a graduate program in Information Technology. There is a shortage of IT programs and practitioners nationally. Discussion ensued.

5. Computer Replacements. A flexible faculty, staff, student computer replacement policy is being developed. The budget is tight and faculty have priority. If a faculty member has a justified

need for a computer or a printer, and it is signed off, we will attempt to accommodate the request. The campus community will be surveyed later this month concerning technology requirement needs. In the near future, we hope to have an adequate number of laptop computers in a central location which faculty can check out as needed.

6. WebCT. We have purchased WebCT software. This is a major initiative, for which John Young is in charge. Within 1 year we hope that all course syllabi will be on line through WebCT.

7. Faculty Learning Lab. We anticipate having a Faculty Learning Lab by spring 2001.

Committee Reports

Procedures Committee:

P. Major

The Procedures Committee recommended a number of individuals for the Graduate Faculty:

Vincent Breslin, Ph.D., Assistant Professor, Dept. Science Education and Environmental Studies

Leon Brin, Ph.D., Assistant Professor, Dept. of Mathematics

Cheryl Ciser Durwin, Ph.D., Assistant Professor, Dept. of Psychology

Rafael Hernandez, Ph.D., Assistant Professor, Dept. of Foreign Language

Shirley Jackson, Ph.D., Assistant Professor, Dept. Sociology-Anthropology

Hak Joon Kim, Ph.D., Assistant Professor, Dept. Library Science and Instructional Technology

Sara Martinelli, Ph.D., Associate Professor, Dept. of Biology

omid Nodoushani, Ph.D., Professor, Dept. of Management

Brian Perkins, Ed.D., Associate Professor, Dept. of Educational Leadership

Melvin Prince, Ph.D., Associate Professor, Dept. of Marketing

Christine Villani, Ed.D., Associate Professor, Dept. of Educational Leadership

All were approved unanimously.

Curriculum Committee:

S. Feldman

1. Revised M.B.A. Graduate Program. The Curriculum Committee completed its review and recommended approval of the revised M.B.A. program. Vote carried unanimously.

2. Course Review. The curriculum committee reviewed four courses:

LSC 577, Preservation of Digital Media - recommended approval with minor revision. Vote carried unanimously.

M.B.A. 510, Information Technologies for Managers - recommended approval with minor revision. Vote carried unanimously.

M.B.A. 532, Management of Human Resources - recommended approval with minor revision. Vote carried unanimously.

M.B.A. 537, Product Management - recommended approval with minor revision. Vote carried unanimously.

Academic Standards Committee:

J. Hauselt

There was a mistake in the Academic Standards Committee: Agenda of 2000-2001 Reviews Revised. The November 14th meeting date is actually November 13, 2000.

Graduate Program Review

The Graduate Program in Urban Studies was considered.

Todd Rofuth presented the program in Urban Studies. The Academic Standards Committee recommended Continuing Approval of the Graduate Program Urban Studies. Vote carried unanimously.

Old Business

1. Graduate Council By-Laws - P. Major. The Graduate Council By-Laws which were approved by the Graduate Council last spring went to the Senate and the Senate Rules Committee for approval. The Senate is asking for some changes, most of which are minor. One larger issue is that the Senate would like to see the method in which Graduate Councilors are chosen more consistent across schools. The second larger consideration is whether faculty can apply directly to be graduate faculty, and not need the approval of the chair. The Procedures Committee will meet to consider the changes recommended by the Senate. The proposed changes to the By-Laws will be brought to the Graduate Council next month for consideration.

New Business

1. Davis Hall Computer Lab: Dean Lane. The Davis Hall Computer Lab is now under the jurisdiction of Academic Computing. It is currently open from 1:00 to 7:00 P.M., Monday - Thursday, and is working well. Faculty are asked to use the lab in the mornings or on Fridays for classes.

Adjournment:

Chairperson Kennedy adjourned the meeting at 2:25 P.M.

Respectfully submitted,
Teri O'Leary Loughhead, Secretary