



**Employment Information**

Employer's Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Work Phone: (    ) \_\_\_\_\_ Work Email: \_\_\_\_\_

Your Title: \_\_\_\_\_

Dates worked here: \_\_\_\_\_ Hrs./Shift: \_\_\_\_\_

May we contact you at work: \_\_\_\_\_ Best time/place to be reached: \_\_\_\_\_

Names of previous employers(including city, state, and dates worked):

1. \_\_\_\_\_

2. \_\_\_\_\_

**References:** *Two References Required. Please notify your references that we will be contacting them.*

**Print Clearly and Completely**

Please list precisely the name and address of one personal character reference that you have known for at least **two years** who is **not a family member**.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Your second reference should be your **present employer/supervisor**. If your current employer/supervisor has not been supervising you for **at least one year**, list your previous supervisor as your second reference. **Please notify your reference that we will be contacting them.**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

