

SCHOOL OF EDUCATION DEPARTMENT CHAIRS COUNCIL

September 9, 1999

Present: Peter Barile, Joan Barbarich, Nancy Bihlmeyer, Rod Lane, Mike Martin, Kathy Mauro, Irv Newman and John Onofrio.

Administration is developing new forms for signing off on payroll and other university forms to make paperwork easier.

Budgets. The departments can spend up to what was spent last year, and an actual budget will be coming out soon. Institute budgets get sent to Rick Riccardi. People with large accounts will have their own accounts.

Scheduling. The scheduling for Spring 2000 is not set. There is insufficient parking, and it is a problem. There is plenty of available parking on weekends and Friday afternoons but not during the week. Dean Lane encouraged everyone to be creative in scheduling. Discussion held on scheduling alternatives and included running classes on Fridays and weekends, using rooms in schools off campus (Hamden High and Wintergreen), more field base courses, and using a Center since it can count as on campus. Irv Newman mentioned that you may not have more than fifty percent off campus unless you have a Center. It was felt that it doesn't matter where administration is located, but it does matter where the classes are held. Administration could rent off campus.

Construction for a parking garage will begin January 2000. Parking will still be allowed for the clinics in Davis Hall. It was suggested that Southern use the Eli Whitney parking lot and a shuttle bus carry passengers to the campus. There are 1,400 commuters, 4,000 full-time, 800 for residence life and the rest for faculty and staff. If the School of Education could schedule one-third of their classes at 7:30 p.m., it would be very helpful.

The academic community hour will be 1:00 to 2:00 p.m.

The State will be requiring a student portfolio for application to the School of Education and will include technology. Dean Lane reminded chairs to develop a system that will assure relevant book orders for the library.

Dean Lane handed out the State Board of Education letter dated April 9, 1999, that grants full program approval for the period October 1, 1999, through September 30, 2004, with an interim report due by January 1, 2001, for the purpose of certifying graduates from SCSU. The programs are listed in the letter. The School of Education Quality Council will set up a time line to mesh all dates together. A data bank will be available, and Dr. Norris Haynes has more data for another book from CSAR.

Dr. Ruth Wade and Dr. Diane Novak from the Connecticut State Department of Education will be visiting Southern on October 18 at 10:30 a.m. to finalize the agenda for the early childhood program review scheduled November 16, 1999.

Kathy Mauro passed out information she compiled on how many certifications she recommended as Certification Officer from January to August 1999. She is waiting for Praxis II results on some applicants before their certification papers can be sent forward.

Dean Lane recommended that each program create a good flow sheet to track an application and that the sheet gets checked off. Each program should have a curriculum map, and samples of flow sheets were handed out. The departments need to measure outcomes, keep accurate records of the administration process, and be able to track the application. They are to develop a flow sheet for the program and move towards accountability.

Dean Lane explained that no student should complete a program who cannot read and write at the college level. Talk to department faculty and make them aware that students cannot pass unless they have the necessary literacy skills.

John Onofrio announced that EDL students were conducting a Fall Symposium on November 6 in Davis Hall and Ted Sergi will speak. The newsletter FOCUS was handed out.

Peter Barile announced that the Education Department will honor Gil Noble, retired professor, at a breakfast in the department, Davis 134, on September 28 at 9:30 a.m. All are welcomed to stop in and wish Dr. Noble the best.

The next Chairs Council is Thursday, October 14, 1999.

Nancy Bihlmeyer