

**SCHOOL OF EDUCATION  
DEPARTMENT CHAIRS COUNCIL  
February 12, 2002**

**Present:** Peter Barile, Nancy Bihlmeyer, Jim Granfield, Sharon Misasi, Kathy Mauro, Irv Newman, Teri Olisky, and guest, Steve Greengross.

Minutes of December 18, 2001, were approved.

**1. NCATE Presentation.** Steve Greengross conducted a computer presentation for the NCATE program standards. The Preconditions report was submitted, and Southern is the first university to submit the report on a web page. The School of Education web site for NCATE is [www.southernct.edu/projects/ncate](http://www.southernct.edu/projects/ncate). The logo SAILS appears (Scholarship/Attitudes and Dispositions/Integrity/Leadership/Service). Select NCATE Program Standards and responses can be typed right on the template then saved onto a disk. Standards are (1) Candidate Knowledge, Skills, and Dispositions; (2) Assessment System and Unit Evaluation; (3) Field Experiences and Clinical Practice; (4) Diversity; (5) Faculty Qualifications, Performance, and Development; and (6) Unit Governance and Resources. Responses are required for Standards 1 – 5 and an option to respond to Standard 6. Use **font Times New Roman 12**, pay especially close attention to Standard 1 and 2 when replying, and all responses are due **May 1, 2002**. He will be available for faculty meetings to discuss NCATE. Steve Greengross said that the fine web site was created by Catherine Goyette, a university assistant. The site includes a link to the NCATE home page. Straight masters programs need assessment strategy also. NCATE may come back in 2005 to see how the School of Ed is progressing, and back in 2008. Documentation is necessary to show how weaknesses will be turned into strengths.

**2. Department/Area Reports.** Exercise Science. Gates 1 and 2 for NCATE were implemented beginning Fall 2001 freshmen. Athletic Training has five gates and the first group portfolios were impressive. Sharon Misasi attended a chairs conference in Orlando, FL, and was very beneficial for her.

Education. Three searches are being conducted and two candidates can be recommended so far. There is an effort to finish the elementary undergraduate program and recommend elementary/special education in place of it. The election of a chair is conducted this semester.

Counseling and School Psychology. CACREP visited Southern January 28-30, 2002, for an on site visiting team's evaluation. The exit interview went very well and concluded that all the standards were met and made recommendations on two different standards that will be implemented. All CSP programs are accredited. Faculty are working on NCATE syllabi and have the template. The search has four top candidates.

Special Education/Reading. The reading search and special education search are complete. Irv Newman met with Dr. Phil Smith, Vice President for Academic Affairs, on institute budgets. Within three years there should be restitution.

Student Teaching. Secondary student teaching needs to pay 173 coordinators and 160 for elementary education. The budget is not there for payment and must be resolved.

**3. Technology Workshops for Faculty.** Jim Granfield is taking registrations for March 15 Technology in the Classroom, Davis 118. Workshops will run on Fridays, and space is limited. Faculty will engage in creative learning activities that will infuse technology into their teacher education courses.

**4. Software in Computer Classroom.** Davis 118 computer classroom has software that was never loaded onto the machines (Logo Writer, Tom Snyder Products, National Geographic). Jan Hecht asks chairs to check with faculty to see if this software should be kept.

**5. Banner Issues.** Banner has to accommodate financial aid, and it is a problem. Faculty must check their rosters to be sure all students in the class are on it. There will be one more time for students to register by the end of the week. If not registered, they will not get a grade. Discussion on banner problems. The chairs asked that administration oversee banner to solve these problems. They invite Dr. Phil Smith and Mr. Jim Blake to come to a chairs meeting on banner and budget issues.

**6. New Business.** A form entitled "Statement of Due Warning and Assumption of Risk" from Student Affairs was sent out. Clarification is needed on when this form is necessary and if this includes field work situations.

Next Chairs Council meeting is March 12, 2002.

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Nancy Bihlmeyer