

**SCHOOL OF EDUCATION  
DEPARTMENT CHAIRS COUNCIL  
March 12, 2002**

**Present:** Peter Barile, Nancy Bihlmeyer, Jim Granfield, Sharon Misasi, Kathy Mauro, Irv Newman, Teri Olisky, and Brian Perkins.

Minutes of February 12, 2002, were approved.

**1. Dept. Reports:** Educational Leadership. The department received a good pool of 25 applicants to fill two positions. The proposed Ed.D. will have its final hurdle next week, and is now on the calendar for the Board of Governors. Already there are 50-60 applications for September 2002, and the deadline to apply is May 1. Four book projects and multiple articles are being written by department faculty.

Education. Three searches are going on, and three good candidates are being considered. The New Haven School System is working on a grant with IBM and supports cohort teachers and training. Education's operating budget has problems, and the department is working with Dr. Phil Smith and Rod Lane to find funding.

Exercise Science. An offer was extended to a search candidate, and the department is waiting to hear if accepted. Human Performance has three faculty presenting at the national conference. There are graduate assistant budget problems, and they are being addressed. Jean Mee defended her doctorate successfully. It was reported that one of the exercise science students under a DSAP does not have a teacher preparation background, and is experiencing difficulties. Discussion held on making sure students are ready to go out under a DSAP and what stipulations, if any, should be set.

Sharon Misasi went to banner registration training March 11. Undergraduate full time and part time registration will be April 8 to May 10. No registration after than until add/drop in September. Chairs find these dates unacceptable and want this communicated to higher authority. Southern will be doing electronic registration.

Special Education/Reading. Searches are complete, and there are two people in place, Reading and Special Education. Received letters of appointment for Michael Alfano and Jules Toles. Irv Newman suggested that chairs check to make sure there is money in department institute accounts.

Counseling & School Psychology. Four candidates in for interviewing. Committee will decide who will receive an offer. Student applicants for CSP cannot complete their file because Banner will not print transcripts. There were 250 people applying to the program and cannot get Southern transcripts. Students are charged different prices for transcripts. \$1.50 unofficial; \$5 regular cost; and \$10 emergency. Banner problems have direct implications to CSP programs.

Student Teaching Kathy Mauro attended the State NCATE workshop. She handed out two documents, *The BEST Program Portfolio Resource* and *BEST 2001-2002 Rubrics*, and reviewed highlights. The department budget still needs funding to finish the academic year. Kathy Mauro attended the banner registration presentation. Registration dates are April 8 to May 10 for undergraduates. When an advisor meets with the student, the advisor gives the student a pin number. The student does not pay then but will have until July 12 to pay tuition. The registrar only has three clerks, and not hiring. Peter Barile suggested banner training in Davis Hall 101 on a Tuesday for anyone who wanted to attend.

**2. Technology Workshops.** Jim Granfield reported that there are openings for the technology workshop in Davis Hall on March 15 and April 12, 2002. Three middle schools have developed YES clubs (youth education) to get students interested in teaching.

**3. NCATE.** Irv Newman reported Special Education/Reading is working on NCATE responses. In the School of Arts and Sciences, ten faculty are working to integrate programs in NCATE format.

New Business. Rod Lane reported on the 2002/03 budget request forms. Jim Blake estimates amount and then the cabinet divides into VP areas. Dr. Phil Smith will give a lump sum to the schools to divide. No more money than last year will be allocated, and vacancies may not be filled, down to 964 positions by attrition. There will be budget cuts for university assistants, graduate assistants, and adjuncts. Base the budget on what we are spending. Depts. should eliminate any course not needed unless taught by a full time faculty member. Quality Council discussed and it was concluded that it is not as effective as intended. The Council will continue. . Presentation will be given by local school system on electronic portfolios, Monday, March 18, 3 to 5:00 p.m., and location to be announced.

Next Chairs Council meeting is April 9, 2002.

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Nancy Bihlmeyer