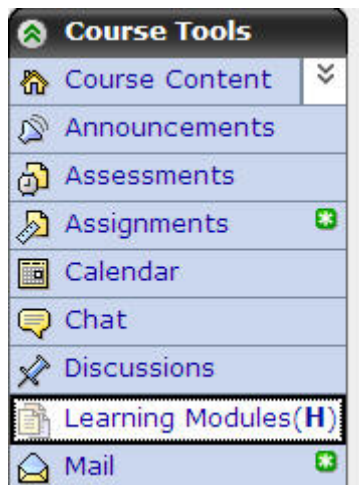


Exporting and Importing Learning Objects

As an instructor, you can export learning objects you have created within eLearning Vista. Learning objects can be imported into any eLearning Vista template or section. Different learning objects in eLearning Vista include:

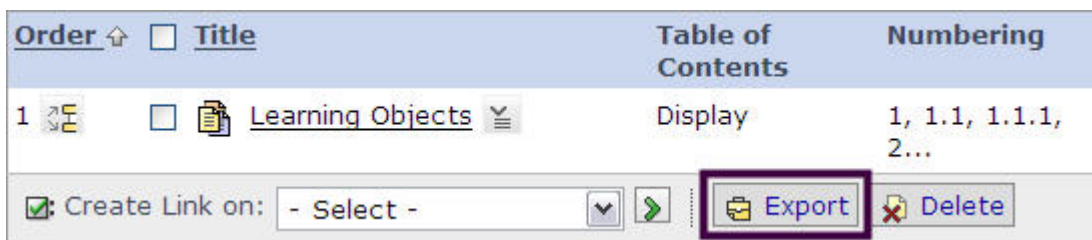
- Learning Modules
- Assessments (Quizzes, Surveys, and Self-Tests)
- Questions from the Question Database

Make sure you are on the Build tab and select the tool you would like to export under Course Tools. You can select Learning Modules, Assessments, or the Question Database. In this example, Learning Modules will be used to demonstrate how to export and import a learning object.



Exporting Learning Objects

You will be directed to the Learning Module tool. Below the list of learning modules, you will see the Export button. Click the checkbox next to the learning module you want to export and click **Export**. The procedure is the same for Assessments and the Question Database.

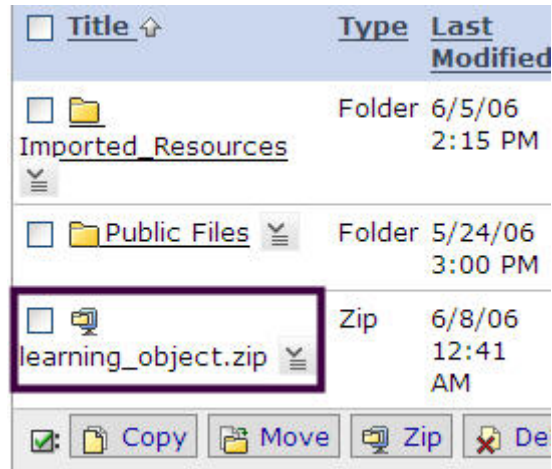


After clicking Export, a pop-up window will ask you to enter a name for the .zip file that eLearning Vista will generate. Do not forget this filename since you will need to find it to download it to your computer. Click **OK** to generate the .zip file.

You can choose the current folder to place the file or you can create a new folder.

Once you select a folder, the export process will begin. When the process is complete, it is recommended you view the Export Log to make sure there were no errors during the export. The Export Log will also indicate if there were any warning messages. For this example, a JPEG file is currently not found in several files and therefore is not exported.

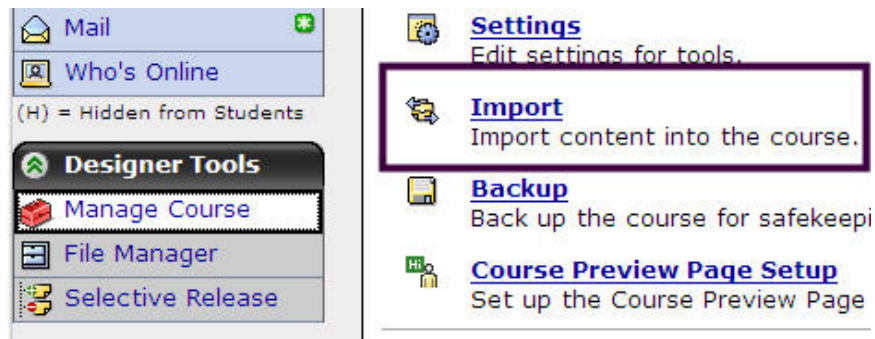
Click **Return** and you will be directed back to the homepage. To check whether or not the module has been exported, go to File Manager and make sure the file "learning_object.zip" is listed.



Select the file "learning_object.zip," and select **Download** from the drop-down menu for the file. Click **Save** when the pop-up window appears.

Importing Learning Objects

To import learning objects back into eLearning Vista, go to your My eLearning Vista page and select the template or section that you want to import the exported learning object into. When you are in the new template or section, make sure you are on the Build tab. Select **Import** on the Manage Course page under the Designer Tools menu.



The File Manager will be displayed. Click My Computer to locate the exported module. Once you have located the file, click **Open**. The will automatically import into File Manager.

You will be directed to the homepage. Select the Learning Module link under the Course Tools menu to view your imported learning object.

eLearning Vista will display a Content Import in Progress screen. The screen will also indicate whether or not there are any errors or warnings under Import Activities.

Build
Basic View

Content Import in Progress

This task could take several minutes to more than an hour de

Import activities:
You are currently importing **learning pedagogy.zip**

Unpacking content package (could take several minutes).
Content package unpacked. Starting to import resources.
Imported 20 of 58 resources.
Imported 40 of 58 resources.
Imported 58 of 58 resources.
The import succeeded.
There were 0 errors and 0 warnings.

[Return](#) [View Import Log](#)

eLearning Vista will automatically recognize which type of learning object you are importing and will place materials in the appropriate place.

After checking the log (if appropriate), click **Return**. To verify the import, go to Content Inventory and select either **Learning Module**, **Assessments**, or **Question Database**, depending on the type of learning object you imported. In the following example, a Learning Module was imported; therefore, you should be able to view the imported module "Learning Module and Online Pedagogy (HTML)" as listed in the Learning Module area.

Create Learning Module

Order	Title	Table of Contents	Numbering
1	Learning Objects	Display	1, 1.1, 1.1.1, 2...
2	Introduction	Display	1, 1.1, 1.1.1, 2...

Create Link on:

You can use the export and import features of eLearning Vista for any Learning Module, Assessment, or question(s) in the Question Database.