

DISTANCE LEARNING

Distance Learning for Southern DRC Students

It is important that students request accommodations as soon as they register or prior to the start of the course, as online accommodations may take time to arrange. It may also be helpful if students contact their professors to request a copy of the course syllabus and to inquire about the format of the class, as well as exams.

Students will then need to make an appointment with a DRC Specialist to discuss accommodations. The DRC will e-mail completed accommodation forms to the student requesting accommodations. Students are responsible for ensuring that professors receive their accommodation form. After receiving accommodations from the DRC, students will need to correspond with professors again via e-mail or telephone to finalize arrangements.

Distance Learning for Students from Other Colleges

Visiting students who plan on taking online courses sponsored by SCSU must submit documentation of a disability prior to the start of the course, contact the DRC to receive an intake form and set up an appointment with a DRC Specialist to arrange accommodations. If a student is out of state, appointments with a DRC Specialist can be arranged via telephone or e-mail.

Accommodations are based on documented need. (See section on Documentation Guidelines and Accommodations). Once eligibility for services and accommodations has been determined, the DRC Specialist will complete accommodation forms and send these to instructors. It is the student's responsibility to follow up with the instructor via e-mail or telephone. If there is a problem with the implementation of accommodations, students should contact the DRC immediately.