



**Southern Connecticut State University
School of Education**

BACKGROUND CHECK AND FINGERPRINTING AT ACES

Effective July 1, 2010, Connecticut law requires all students in teacher/educator certification programs to undergo state and national criminal history background checks before participating in school-based field experiences and student teaching. The procedures for obtaining the background checks and the length of time they are valid will be established by the State Department of Education and cannot be altered. You will be responsible for the cost of the background check and will be provided with the necessary consent forms and other documents needed to conduct it. As part of the background check, you will need to be fingerprinted. If you fail to pass the background check, you may be unable to complete your chosen degree program at Southern Connecticut State University. The University will not be responsible for your inability to complete your chosen degree program. The School of Education Student Teaching office will make every reasonable attempt to place you, however if you do not pass the background/fingerprint check that is required and we cannot place you, you will be unable to complete your program.

To assist you in completing this requirement, we have contacted ACES – one of the Regional Educational Service Centers. ACES will be able to share your background check with other RESC's as well as send the information to the district(s) you request. If you are unsure of your placement – you can contact the ACES once you know and request your information be sent to the district of your placement.

To get your background & fingerprinting completed at ACES – you must CALL and make an appointment:

Location: 350 State Street
North Haven, CT

Phone: 203-498-6800

Website: [Http://www.aces.k12.ct.us](http://www.aces.k12.ct.us)

Fee: \$43.25 - MUST BE A BANK CHECK OR MONEY ORDER

Directions: [Http://www.aces.org/diretions/staff_development.aspx](http://www.aces.org/diretions/staff_development.aspx)

On the day of background/fingerprinting you must bring:

- 1. NO PERSONAL CHECKS ACCEPTED – MUST BE A BANK CHECK or MONEY ORDER in the amount of \$43.25 payable to ACES**
- 2. 2 forms of identification including one photo ID, such as a student ID, passport, driver's license.**

Background check and fingerprinting will need to be completed each year as the RESC's may not keep your data more than one year.