

School of Education Recommendation Form

The following named student is applying for acceptance into the School of Education at Southern Connecticut State University. This requires the applicant to submit two (2) letters of recommendation **along with this completed rating form** from professionals able to testify to the individual's suitability as a prospective candidate.

Please complete this rating form and attach it to your letter of recommendation, which should more fully elaborate upon your ratings of this applicant and any other relevant matters.

Mail your letter and form to:
Dr. Daniel Swartz
Southern Connecticut State University PE 004
501 Crescent Street
New Haven, CT 06515

Applicant: _____ Certification Area: _____

I hereby waive my right of access under the Family Education Rights and Privacy Act of 1974 to specific and composite letters of recommendation:

Applicant's Signature: _____ Date: _____

I. How long and in what capacity have you know the applicant?

II. Please rate the above named applicant relative to other students/employees whom you have known in a similar capacity

	Excellent	Good	Poor	No Information
Intellectual curiosity				
If unable to report, calls supervisor promptly				
Works and relates well to others				
Performs assignments effectively				
Ability to analyze a problem and formulate a solution				
Asks questions when in doubt				
Approaches assignment with seriousness				
Exhibits interest and enthusiasm				
Accepts supervision in positive fashion				
Learns from every experience				
Express opinions and disagreements in mature manner				
Is flexible with changes				
Seeks opportunities to improve				
Demonstrates sensitivity to diversity of individuals				
Maintains confidentiality when required				
Accepts responsibility with commitment				
Demonstrates attitudes and dispositions relevant to pursuit of teaching				
Communicates effectively: oral				
Communicates effectively: written				

III. Please list any situations that you know of or you have personally viewed the candidate in a leadership position:

Signature: _____

Date: _____

**School of Education
Recommendation Form**

Please write your comments on the above topics and other areas, which indicate the suitability of the candidate for admission to the department and School of Education on the back of this form. Thank you.

Recommender's Signature _____ / _____
Also, Print Name Legibly

Recommender's Address _____ City _____ State /Zip Code _____

Phone _____ Title or Position _____

Signature: _____

Date: _____