

BUDGET & PLANNING COMMITTEE

Minutes of Meeting

February 10, 2004

Present: J. Blake, G. Appleby, P. Boppert, J. Granfield, B. Mallick, D. Pearson, R. Sheeley and T. Van Biersel

Absent: E. Beatty, J. Bloch, P. Brucker, R. Farricielli, S. Murray, A. Roman and J. Thorson

1. Call to Order

The meeting was called to order at 3:00 PM.

2. 2004 Spending Mid Year review

J. Blake distributed copies of the mid year report for the 2004 Spending Plan. Highlights are as follows:

The original spending plan approved by the Board of Trustees in June 2003 planned for revenues of \$124.9 million. That budget was developed on the basis of a state appropriation of \$56,543,619. When the Legislature passed the State's budget, Southern's appropriation was reduced to \$55,780,493. It was recently increased by \$94,530 due to the verification of full time enrollment. Tuition and Fees and Other Revenues were changed to reflect updated enrollment projections. All these factors resulted in revenue being adjusted to \$122.9 million, a decrease \$1,954,101.

Expenditures and transfers were originally budgeted at \$124.3, which provided an operating surplus of \$558,206. Expenditures and transfers have been adjusted to \$121.3 million therefore providing for a surplus of \$1,646,760.

The expenditure savings are mostly attributable to personal services. The original plan called for 945 full time positions while the Mid-Year spending plan is based on 909 FTE's. Currently, SCSU's payroll has 874 filled full time positions. The University has approximately 13 Classified, 11 Non-Classified, and several Faculty searches in progress. Because hiring has been slower than expected, full time personal savings is projected at \$3.2 million. The increase in the FY 2004 State fringe benefit rate cost us an additional \$2.1 million. The lecturer budget has been adjusted upward by \$409,680 to ensure that all full time faculty lines are backfilled for both the fall and spring semesters. Southern should be well within its FY2004 expenditure caps.

For fiscal year 2003 the University was within all expenditure caps. Originally the University estimated a year-end deficit of \$630,000 from operations. Actual revenues were \$986,805 less than budgeted, while expenditures had a favorable variance of \$646,716 and transfers to other funds exceeded budget by \$376,688. All these culminated in a net deficit of \$1,346,344.

3. Legislative Breakfast

J. Blake distributed copies of the fiscal overview that was provided to attendees at the February legislative breakfast. The handout provided a 5 year trend for Southern's budget, enrolment and instruction /academic support expenditures.

4. Adjournment

The meeting was adjourned at 4:00 PM.

Respectfully submitted,

James E. Blake
Budget & Planning Committee