

## BUDGET & PLANNING COMMITTEE

### Minutes of Meeting

March 9, 2004

**Present:** J. Blake, G. Appleby, J. Bloch, P. Boppert, P. Brucker, B. Mallick, D. Pearson, R. Sheeley and T. Van Biersel

**Absent:** E. Beatty, R. Farricielli, J. Granfield, S. Murray and J. Thorson

**1. Call to Order**

The meeting was called to order at 3:00 PM.

**2. FY 2005 Spending Plan instructions and guidelines**

J. Blake distributed Chancellor Cibes' March 1, 2004 letter to the University Presidents and the spending plans instructions/guidelines and calendar. The following was discussed: The general fund distribution was compared from FY04 to FY05. It was noted that Southern FTE enrollment increased from 6500 to 6709, therefore increasing Southern share of the distribution pool from 32.53% to 32.85%. But since the total funding provided to the CSU System did not increase, Southern's total dollars remained relatively flat increasing from \$55,875,023 in FY04 to \$55,901,226 in FY05.

The committee reviewed the spending plan calendar and J. Blake indicated that the committee would have an opportunity to review worksheets before they were submitted to the system office.

**3. FY2004 Spending Plan Update**

J. Blake reported that this year's budget is still projecting a positive year-end balance of approximately \$1 million.

**4. Department budget requests**

J. Blake indicated that budget packets for administrative departments would be sent to each Vice President this week. The general guidelines were as follows:

- There would be no new full time positions planned for FY05 at this time. Some vacancies that will occur due to resignations and retirements would be considered for refill by the University President.
- Discretionary P.S. would remain at the FY04 base levels for FY05 except for adjunct faculty, which would increase by 5% for collective bargaining.
- OE would remain at the FY04 base level.
- Full time faculty positions would be filled up to the approved level of 419 for FY05.

**5. Update on the Capital Budget**

J. Blake and R. Sheeley reported on the disposition of Senate Bill No. 30. The bill contains funding approval for Southern's equipment bond funds, minor capital projects as well as \$23 million for Buley Library. It is critical that the bill is passed because the window is extremely tight for the summer renovations that we expect to fund from this bill.

**6. Adjournment**

The meeting was adjourned at 4:00 PM.

Respectfully submitted,

James E. Blake