

UNIVERSITY SPACE COMMITTEE

Minutes

March 27, 2007

Present: J. Blake, A. Chai, J. Dolan, R. Drobish, P. Loescher R. Sheeley, M. Rock and S. Tucker

Absent: M. Diamantes, E. Harris, R. Herron, R. Jirsa, T. Lenda, K. Ritter, S. Williams and J. Young

1. **Call to Order**

The meeting was called to order at 3:00 PM.

2. **Review/Updates of 2006 Projects**

- Former Barnes & Noble Bookstore – Complete furniture is in.
- Moore Field House/Entrance/Lobby – Almost complete. Equipment is on order.
- Moore Field House/Locker Rooms – Bids documents started. Should be completed in 4 – 6 weeks. Then out to bid.
- Earl Hall/Graphic Lab/Music Room/Bathrooms – Completed.
- Earl Hall/Entrance – Design started.
- Engleman Hall/Rotunda Patio – Almost complete. Landscaping will be completed in Spring.
- Physics Department Space Assessment – Out to bid by third week in April.
- Replace of TE 4, 5 and 7 – Phase I status – Phase I underway.
- JE 306/Chemistry Lab – Out to bid by third week in April.
- Pelz Gymnasium – Renovations to Exercise Science Department Offices, Classrooms and Library – Project is under review for estimated cost and program scope.

3. **Automatic Door Openers – Signage** – Committee approved signage.

4. **Emergency Procedures – Signage** – Signage is being installed in classrooms and common areas.

5. **Parking Study – Update** – J. Blake/R. Sheeley updated the committee on the campus presentation provided by SMMA.

6. **Space Utilization Summer 2007** – R. Drobish distributed a classroom usage report for this summer. Given the high cost of electricity the information would be reviewed to see if there were any opportunities to reduce electrical consumption.

7. **Other**

- Davis Hall Clinics – Project on hold.
- Seabury Hall Offices – Request to clean up 18 faculty offices on the 4th. floor of Seabury Hall is under review. Currently looking for better alternatives.
- Student Affairs – Counseling – Office Space
- One Stop Shopping – Plan completed by P. Loescher and will be presented to Dr. Williams shortly.

8. **Adjournments**

The meeting adjourned at 4:00 PM

Respectfully Submitted

James E. Blake