

# BUDGET & PLANNING COMMITTEE

## Minutes of Meeting

June 20, 2002

**Present:** J. Blake, G. Kowalczyk, B. Mallick, S. Murray, A. Roman, C. Thompson, and N. Via

**Absent:** P. Boppert, P. Brucker, M. Fineman, D. Pedersen R. Ruggiero, R. Sheeley, J. Phillip Smith, and J. Thorson

**1. Call to Order**

The meeting was called to order at 3:00 PM.  
Minutes from the May 16, 2002 were approved.

**2. Status of FY2003 Spending Plan**

J. Blake distributed a worksheet that reported the budget distribution for each Vice President and the President. This allocation was determined in March 2002 by the President and was the basis for budget development by each Vice President. As a result of the budget process in Academic Affairs there were reallocations of \$430,000 within the current Spending Plan. Of that amount \$226,000 was reallocated internally within Academic Affairs. The additional \$204,000 was reallocated from the library book account \$50,000 and \$154,00 from fringe benefits. The reallocation adjusted positively the following budgets.

250,000 School of Education  
80,000 School of Business  
100,000 Library Services  
430,000

J. Blake distributed a second worksheet that showed the FY2003 Spending Plan, which reflected the above adjustments with a zero impact to the bottom line.

An email dated 6/19/02 from Pam Kedderis, CFO of the System Office, was distributed. The email summarized the impact of a 5% rescission on CSU. The System Office had been informed by OPM Secretary Marc Ryan that since no legislative action had occurred on the State's budget there would be an immediate 5% rescission of \$9.6 million on CSU. In May the BOT adjusted CSU's Budget by \$5.7 million. Therefore, the current reduction for the CSU System would be \$3.9 million. The impact of the current reduction for Southern was \$1.2 million.

J. Blake indicated that next week the reduction plans were due to be submitted to the System Office. At this time several areas were being considered.

Continuation of the freeze on full time positions  
5% reduction to department budgets  
Reduction of Library book account  
Curtail out of State travel

**3. Adjournment**

The meeting was adjourned at 4:00 PM.  
Respectfully submitted,

James E. Blake  
Budget & Planning Committee