

## BUDGET & PLANNING COMMITTEE

### Minutes of Meeting September 23, 2003

**Present:** J. Blake, J. Bloch, P. Boppert, P. Brucker, D. Bently-Drobish for R. Farricielli, B. Mallick, D. Pearson, R. Sheeley and J. Thorson

**Absent:** E. Beatty, R. Farricielli, S. Murray, A. Roman and T. Van Biersel

**1. Call to Order**

The meeting was called to order at 3:00 PM.

**2. 2003-2004 Meeting Calendar**

The committee agreed that the calendar as distributed would be fine. J. Blake indicated that he would contact Dr. Van Biersel to see if some accommodation could be arranged.

**3. FY2002-03 Spending Plan**

J. Blake reported that preliminary results of operations for FY03 indicated that the University could experience a \$1.385 million loss from operations. This was approximately \$500,000 more than reported last May 2003. The variance was attributed to a shortfall in revenue - specifically for the extension fee, higher than anticipated bad dept expense and compensated absence expense. Therefore the planned deficit was greater than originally estimated. On a positive note was the university's cash position was \$2 million better than this time last year.

**4. FY2003-04 Spending Plan**

J. Blake indicated that Southern still did not have a final budget number for Southern's share of the state appropriation. The System Office was still analyzing the approved state budget to determine each universities share. J. Blake distributed a worksheet that reported the internal distribution of budgets for each Vice President and President. It was noted that overall all allocation of OE and Discretionary PS increased from \$18.5 million to \$20.2 million which was a 9% increase. The bulk of this increase was received in the division of Academic Affairs, which received \$1.3 million of the \$1.7 million increase.

**5. FY2004-05 Tuition and Fees Increase**

The calendar and guidelines were distributed. It was noted that due to a potential shortfall in the 2005 budget the universities would be submitting two scenarios. A 13% increase and 7% increase for tuition and fees. J. Blake reminded the committee members that part time students did not receive any state support and that he was recommending a 20% increase for those students fee.

**6. Adjournment**

The meeting was adjourned at 4:00 PM.

Respectfully submitted,  
James E. Blake  
Budget & Planning Committee