

# Space Committee

## Meeting Minutes

September 30, 2003

1. Summary of Projects
  - Engleman Hall – Phase 2 asbestos abatement phase is complete. Demolition work is ongoing.
  - Student Center – Foundations work is in process. There are some potential delays due to removal of contaminated soils.
  - New Residence Hall and Parking Garage - Foundations work is in process. Project is on schedule for August 2004 completion.
  - Buley Library Addition and Renovation – will be out to bid this fall.
  - New Energy Center – Heat and electrical system is online. Demolition of the old heating plant scheduled for early October.
  - Master Plan – waiting for information from parking/traffic consultant and feedback from committee members.
  
2. Tour of projects completed Summer 2003 and possible projects for construction during summer of 2004. Committee members present felt either Tuesdays between 3:00 and 4:00pm or Fridays 1:00-2:00pm would be the best time for a tour. Committee members would be notified of a time and date for a tour.
  
3. Cost estimates for Summer 2004 and 2005 renovation projects - Morrill Hall and Earl Hall were presented. Committee will need to prioritize projects for summer of 2004. Both the Art History Office suite and the Communications Media Production Facility were projects intended for the summer of 2003 but were put on hold because more extensive design effort would be involved. These projects should be a priority for summer of 2004.
  
4. Project request for developing a storage room in Lyman Center has been received. A cost estimate has been developed for this project. (See item 3 above)

### Side Discussions:

1. Concern was expressed for the bonding for audiovisual equipment. Is the \$139,000 budgeted every year for this equipment in place indefinitely or was there a time limit of 5 years stipulated with this funding allocation?
2. Additional laptop classrooms should be considered for Engleman Hall and any future general classroom/office building that is being considered as part of the Master Plan. Replacing rooms that have tablet armchairs with tables for laptops is still a continuing concern because it reduces the classroom student occupancy

- count. Rolling laptop carts can be utilized that may or not be stored in the classroom. Multiple carts will be needed allowing one to be charged while the others are in use. Further review of what classrooms will be coming online in phase 2 and 3 of Engleman Hall will be required to see what rooms might be adaptable for use with laptops.
3. There is apperception that classrooms are still underutilized at certain days and times of the week. A suggestion was made that perhaps a scheduling program be purchased that would help in the scheduling process and give a better picture of scheduling issues. Scheduling programs would be able to track information on classroom types, student occupancy counts and installed audiovisual equipment.