

SPACE COMMITTEE

Minutes of Meeting

October 28, 2003

Present: J. Blake, A. Chai, J. Dolan, E. Harris P. Loescher, R. Sheeley and R. Jirsa

Absent: E. Beatty, B. Crerar, J. Daponte, R. Drobish, R. Farricielli and J. Inguanti

1. Call to Order

The meeting was called to order at 3:00 PM.

2. Project Updates

All projects from Summer 2003 have either been completed or are on track for completion.

3. Work Plan for FY2004

P. Loescher distributed a summary of potential projects for the summer of 2004. Each project had a detailed cost estimate. The projects totaled \$700,910 in renovation costs and \$103,600 in furniture/equipment.

The committee agreed to recommend the following projects:

- Art History Suite – Earl Hall 209 209A-E.
- Communication Media Production Facility – Earl Hall 122, 122 A-F, 124, 124 A-C, 126.
- Morrill Hall Lecture 108
- Morrill Hall Lecture 103

The total cost estimate was \$442,689 for renovations and \$66,100 for furniture/equipment.

The committee also agreed that it would be a good idea to tour Earl, Morrill and Jennings to view the proposed areas as well as see the areas renovated this past summer. J. Blake would schedule a tour for Friday November 7 in the afternoon.

4. Other

- It was suggested that Institutional Advancement should have representation on the committee or at least receive notification for large renovation projects so outside funding could be solicited.
- Ed Harris suggested that the Space Committee should have more input into the scheduling to better utilize our facilities.

5. Adjournments

The meeting adjourned at 4:00 PM

Respectfully Submitted
James E. Blake