

BUDGET & PLANNING COMMITTEE

Minutes

September 22, 2009

Present: J. Blake, L. Brule, G. Cochenet, N. Edgington, R. Gingrich, P. Madonia, B. Mallick, G. Paveza, L. Quintana, M. Rock, R. Sheeley, J. Sizensky-Searles and S. Williams

Absent: E. Anderson, W. Burton, R. Herron, P. Kahlbaugh and A. Madlock

1. **Call to Order** - The meeting was called to order at 3:00 PM.

2. **Welcome/Introductions**

3. **FY2010 Spending Plan**

J. Blake pointed out the following regarding the FY2010 Spending Plan.

The Legislature has passed the Biennial budget for FY2010 and FY2011 but it still requires legislative action to implement it which should occur on September 23rd and 24th. The CSUS Board of Trustee approval of the FY2010 Spending Plan will occur the week of October 5th. Therefore today's discussion is just updating on where Southern's plan currently stands. The current State budget provides essentially level funding for FY2010. Additionally, CSUS will have to reduce their reserves over the biennial by \$1 million and \$3 million respectively.

The spending plan as of 9/14/09 reflected the salary savings for the RIP which were offset by approved refills amounted to \$1,748,192 (net). The salary account provided funding for all faculty positions, Rehires Retirees, and the administrative staff refill plan of 34 positions.

Policy Adjustments:

The Course Fee for part-time students has been split into two sub categories – Tuition and General University Fee (GUF). Because one of the sub categories was defined as tuition the university would be required to allocate 15% of that part time tuition revenue for need based financial aid. For Southern that amounted to \$981,000. This expense would be offset by a reduction in Veteran waivers of \$166,176.

The CSUS adjusted the CHEFA debt service requirement for campus based debt where universities would only be responsible for 80% of local debt payments. Additionally, debt service payments that have been previously funded from student fees would be adjusted to reflect the 80/20 requirement and the positive benefit would be amortized back to the university over the life of the remaining debt. These changes for Southern amounted to \$707,876 for FY2010. These monies were to be held/classified as CHEFA pre funding.

4. **Cost Savings Initiatives - Website Student Computer Lab**

J. Blake distributed the suggestions and ideas that had been received over the summer. J. Blake indicated that he was also working with the University Sustainability Committee concerning an initiative to reduce the use of paper in student computer labs. Students would be provided a semester allowance and once that was depleted there would be a usage cost. Research by both IT and Sustainability committee indicated this was an ever growing expense not only in paper but ink and wear and tear on printers. The committee agreed that this would be a good idea to move forward with.

5. **Other**

The committee felt that the town hall meetings were beneficial and that one should be provided during the fall semester – The first week in November was suggested. J. Blake said he would discuss with President Norton and report back in October.

6. **Adjournment**

The meeting was adjourned at 4:00 PM.

Respectfully submitted

James E. Blake, Executive Vice President