

## BUDGET & PLANNING COMMITTEE

Minutes  
April 21, 2009

**Present:** J. Blake, L. Brule, P. Brucker, N. Edgington, R. Gingrich, J. Jones for J. Sizensky-Searles, P. Madonia, G. Paveza, R. Sheeley and S. Tucker for L. Quintana

**Absent:** E. Anderson, P. Boppert, W. Burton, G. Cochenet, J. Granfield, R. Herron, B. Mallick, M. Rock and S. Williams

### 1. Call to Order

The meeting was called to order at 3:00 PM.

### 2. Comparison FY2008 to FY2009 YTD

The committee reviewed the Budget to Actual comparison report and made the following notes:

- E-learning revenue continues to be less than originally estimated.
- All other revenue was less than last year at this time.
- The equipment account was significantly over budget.

### 3. FY2010 Tuition & Fees

The FY2010 approved rates were shared with the committee. Rates for an undergraduate in-state commuter increased by 5.6% and a graduate in-state commuter increased 5.5%. For a student living on campus the overall rate increase was 5.6% or \$902.

Individual changes of significance:

- The Information Technology Fee was folded into the University General Fee starting in 2010.
- The Student Media Fee increased \$5.00, from \$20.00 to \$25.00.
- The Student Activity Fee increased \$15.00, from \$110.00 to \$125.00.
- The Social Fee decreased \$25.00, from \$70.00 to \$45.00.
- An Orientation Fee of \$150.00 would be assessed to all new freshmen.

There was a program expansion planned for the shuttle bus system to incorporate more downtown service. This additional service would be funded by the University General Fee.

### 4. Departmental Budget Request Process

J. Blake and L. Brule described the new budget worksheet that all administrative departments were being asked to complete. The worksheet focused on the service level of the department and cost (staffing/OE) that supported those services. This was a result of the recent joint meeting that had occurred between Budget & Planning and the University Strategic Planning and Review Committee.

### 5. FY2010 Spending Plan

J. Blake distributed Chancellor Carter's April 14, 2009 letter to the University Presidents that outlined the important points for the upcoming budget preparations.

### 6. Adjournment

The meeting was adjourned at 4:00 PM.

Respectfully submitted

James E. Blake

Executive Vice President