

Meeting of the Graduate Council

November 5, 2007

Minutes

Present

Councilors: **Arts and Sciences**— Paul Best, Ilene Crawford, Ken Florey, Ross Gingrich, Scott Graves, Jerry Hauselt, Jessica Kenty-Drane, Rob Snyder, Lori Verplaetse, Charles Wieder, Leon Yacher **Business**—Omid Nodoushani, Durga Prasad, Jim Thorson **CLIS**—Hak Joon Kim, Chang Suk Kim, Yan Quan Liu, Hrvoje Podnar **Education**—Robert Axtell, Patricia DeBarbieri, William Diffley, Suzanne Duke, Ruth Eren, Joy Fopiano, Adam Goldberg, Bernard Hayford, Joel Meisel, Deborah Newon, Maravene Taylor-Roscow, David Squires **HHS**—Mary Bellandese, Eileen Crutchlow, James MacGregor, Michael Perlin, Mary Purdy.

Guests/Observers: Cheryl Norton, Sandra Holley, Roseann Diana, Lisa Galvin, Gladys Labas, James Granfield, Peter Madonia, Cathryn Magno

1. Call to Order

Dr. Ken Florey

Chairperson Ken Florey called the meeting to order at 1:05 pm.

2. Disposition of Minutes of October 1.

The minutes of October 1, 2007 were passed unanimously.

3. Announcements

a. Graduate Council

Dr. Ken Florey

Dr. Ken Florey announced that the Provost was unable to attend today's meeting. He asked that Councilors see him after the meeting if they had any suggestions regarding future guest speakers that they would like to see appear before the Graduate Council. Dr. Florey also indicated that he will be inviting faculty from different departments to speak to the Graduate Council regarding student recruitment strategies.

b. Office of the Dean of Graduate Studies

Dean Sandra Holley

Dean Holley reported that a very successful Graduate School Open House was held on Thursday, October 26 in Adanti Center. Four hundred sixty persons signed-in at the registration desk compared to 390 last Fall. She thanked all who participated in making the event a success, with special kudos to Associate Dean Diana, who was ably assisted by Assistant Dean Galvin. The next Graduate School Open House will be held on Thursday, April 17, 2008.

Notice of the 10th annual Graduate Commencement has been sent to all matriculated graduate students. Councilors were requested to remind *eligible* students of the two-stage process regarding application for the degree and application to participate in the Graduate Commencement.

Dr. Holley announced that the October meeting of Graduate program chairs, coordinators, and directors who discussed "Re-Envisioning Graduate Studies at SCSU" was well attended and evaluated positively by those who participated. A panel discussion with Deans Fredeen and Granfield, representing the Dean's Council, and Drs. Ken Florey and Jane McGinn, representing the faculty, was held. Drs. Robert Page and Michael Perlin were respondents. Provost Williams was the moderator and President Norton was

present for the entire meeting to hear the discussion. A follow-up meeting will be held next Monday, November 12 from 2:30 – 4:30 p.m. in Engleman B 121 A & B.

Registrar Lynn Kohn has requested that the graduate faculty be reminded of a memo that was sent from the Registrar's office to graduate advisors announcing dates for graduate program coordinators to check out their students for graduation. The dates are December 4 -5 and the location will be EN B 121 A&B. Associate Dean Diana also will be present to assist.

Dr. Holley requested that departments work to complete the processing of application files expeditiously so that students may register as matriculated students.

The Graduate School website has been updated with the names of all new members of the Graduate Faculty. Dean Holley requested that the Councilors check the website for accuracy. In addition, Isabel in the Public Affairs office is available to take photos as necessary.

The results of the Executive Summary of Noel-Levitz survey were distributed and summarized by Dr. Holley.

c. Office of the President

Dr. Cheryl Norton

Dr. Cheryl Norton announced that the CSUS 2020 bill had been signed by Governor Rell. She indicated that this bill allows for \$80 million for this academic year and \$950 million over the next 10 years for the Connecticut State University System. She also indicated that CSUS 2020 targets the Graduate Schools in CSUS and that our work in the graduate programs is critical to fill the community with educated alumni. She commended the work of the Graduate Council, especially the graduate review program. The President indicated that this is a time of promise for our institution.

4. Reports

a. Academic Standards

Dr. Ross Gingrich

Dr. Gingrich announced that the reports for the Graduate Program in Chemistry are available for the committee members and that the Sixth Year and Doctoral Programs of the Educational Leadership Program will be presented later in the meeting.

b. Curriculum

Dr. Mary Purdy

Dr. Mary Purdy reported that WMS 525 Feminist Pedagogy was reviewed by the committee with a recommendation to approve as presented. She indicated that committee member Ilene Crawford abstained because she presented the course to the committee. The recommendation to approve WMS 525 Feminist Pedagogy was passed unanimously. Dr. Purdy asked for procedural clarification regarding the vote of individuals who present proposals to a committee on which they sit. Dr. Florey clarified that if a person presents a proposal to a committee he or she should abstain from voting on that proposal.

c. Procedures

Dr. David Squires

Dr. Squires, Chair of the Procedures Committee, announced that the Graduate Council Procedures Committee had reviewed and approved 2 nominations to the graduate faculty,

those of Margaret Das in Biology and Barbara Aronson in Nursing. The motion to approve the nominations of these 2 faculty members passed unanimously.

5. Old Business

a. Rules of Order update

Dr. Ken Florey

Dr. Florey reported he, along with Michael Perlin, Susan Westrick, and Jerry Hauselt, had attended the meeting of the Faculty Senate on October 31st to discuss the proposed changes to the Graduate Council's Rules of Order, which the Council had sent on to the Senate for approval last year. He pointed out that the Senate itself was not authorized to initiate any changes to the Council Rules of Order--that was the prerogative of the Council; however, any revisions to the Rules passed by the Council had to be approved by both the Senate and the President or his/her designee before they could take effect. He was told informally after the October 31st Senate meeting that there would be an update and discussion of the proposed Graduate Council revised Rules of Order at the next meeting of the Faculty Senate on 11/7. It was unclear to him if an actual vote on our proposed changes would occur at that meeting. Dr. Florey asked all of the Councilors to speak with their Faculty Senate representatives to ensure that a vote would be held at that time. He reminded all that the last Revision of the Rules of Order was in 2002 and that the new Rules reflected streamlined procedures and language, corrections to inconsistencies in the document, and an exceptions clause to the current criteria for membership to the Graduate Faculty. Until the Faculty Senate approves that clause, the terminal degree is an absolute requirement.

b. Announcements

Dr. Ken Florey

Dr. Florey reminded Councilors that it is the responsibility of each department that is presenting its program for review to the Council to request AV equipment that might be needed for that presentation. This equipment could be ordered through Ms. Claudia Guy of the Graduate Office. He also reminded the Councilors that the red envelopes in which they receive their agendas need to be turned in at Council meetings. If anyone forgets to do so, he or she can drop them off to Tanya Smith at the Graduate Office. He also pointed out that it is imperative that each council member attend the meetings of the committee to which he or she had been assigned as well as carry out all assignments of that committee.

6. New Business

a. Graduate Program Review

Dr. Ken Florey

Dr. Florey introduced Drs. Peter Madonia and Cathryn Magno, who presented the reports for the Sixth Year and Doctoral Programs in Educational Leadership. Dr. Madonia summarized the goals, entry and exit requirements, strengths and weaknesses of the Sixth Year Program as well as the Plan of Action for the next few years. Dr. Magno presented the goals, outcomes, entry and exit requirements, review and evaluation of the Doctoral program in Educational Leadership. Dr. Florey indicated that the reports for these 2 programs have not yet been completed; therefore the council's vote will be postponed until next month to allow each of the Councilors to review the final documents.

7. Adjournment

Chairperson Florey adjourned the meeting at 3:02 p.m.

Respectfully submitted,

Mary H. Bellandese, Secretary