

Meeting of the Graduate Council April 1, 2002

Minutes

Present:

Nancy Boyles
Jean Breny Bontempi
John Critzer
Debra Emmelman
Stephen Feldman
Joy Fopiano
Jerry Hauselt
Marianne Kennedy
Susan Killion
Hak Joon Kim
Edward Lynch
Patricia Major

Doris M. Marino
Cynthia McDaniels
Joel Meisel
Vara Neverow
Gwendolyn Nowlan
Mary Purdy
Lystra Richardson
Diana Ronis
Josephine Sche
James Thorson
Christine Villani
Jin Jin Yang

Alternates Present:

Frank Sansone
Yan Liu
Joe Panza

Visitors and Observers:

Valerie Dripchak
Sandra Holley
Olive Santavenere
Todd Rofuth
Mark Senzer
Esther Howe
Tina Re

Officers:

Jerome Hauselt, Chairperson
Susan Killion, Vice-Chairperson
Doris Marino, Secretary

Call to Order:

Chairman Jerome Hauselt called the meeting to order at 1:07 P.M. The minutes of the March 4, 2002 meeting were approved.

Announcements:

Office of the Academic Vice-President

J. Phillip Smith

The Academic Vice-President did not address the Council because he was unable to attend the meeting.

Graduate School Dean**Sandra Holley**

The Dean of the Graduate School addressed the Council concerning the following issues:

1. **IRB Seminar.** The second IRB seminar was held on March 18 with 20 faculty attending. An IRB seminar for all students will be held Monday, April 22, 2:00-4:00 p.m., in Engleman Hall, room 112. Dean Holley asked faculty to inform and encourage interested students, both undergraduates and graduates to attend. Faculty may RSVP to Mrs. Claudia Guy at Ext. 2-5236.
2. **Graduate Commencement May 23, 2002.** Dean Holley reported that 500 students have responded affirmatively that they plan to participate in the Graduate Commencement ceremonies. To finalize the commencement information, Dean Holley sent notices to all graduate program chairpersons and coordinators requesting that they review and verify a list of students who have applied to participate in the commencement exercises. Dean Holley also sent commencement announcements to graduate chairpersons and coordinators inviting faculty members to participate in graduation ceremonies. She requested that chairpersons provide the names of participating faculty members to the Graduate School Office by May 1, 2002.
3. **Adult Student Priorities Survey.** The Graduate School Office received the Noel-Levitz Adult Student Priorities Survey report. This survey is designed for students 25 years of age and older in an attempt to identify their expectations of their university experience. The survey was sent to 1210 graduate students who received their degree May, 2001. The survey measures adult students' satisfaction with their college experiences in eight major and key areas. Dean Holley summarized the report of the 199 surveys returned (a response rate of 16%). Overall, the survey suggests that our graduate students generally are satisfied with their experiences at SCSU. Areas of greatest satisfaction were academic advisement, instructional effectiveness, and academic services. Areas where satisfaction was not as high were safety and security, service excellence, admissions and financial aid. A complete summary of this report is available in the Dean's office.
4. **Graduate Research.** Council members are asked to attend the Graduate Research Symposium Friday, May 3, 2002, 1:00 - 4:00 p.m in EN 115. A reception in the Pinciario Conference Room will follow the Symposium from 4:00 - 5:00 p.m.

Committee Reports**Academic Standards:****Susan Killion**

The Special Education Graduate Program Self-Study report was distributed today. The Academic Standards Committee will review Special Education Monday, April 8, 2002 from 1:00-2:15 p.m. and Social Work Department 2:30-3:00 p.m. Social Work will present to the full Council today, Monday, April 1, 2002.

Procedures Committee:**Patricia Major**

The Procedures committee recommended the following individuals for Graduate Faculty status:

- Ataollah Elahi, Ph.D., Profesor, Department of Computer Science
- Lisa Lancor, Ph.D., Associate Professor, Department of Computer Science
- Josephine Parikh, Ph.D., Professor, Department of Computer Science
- Hrvoje Podnar, Ph.d., Assistant professor, Department of Computer Science
- Taraneh Seyed, Ph.D., Professor, Department of Computer Science
- Deborah Weiss, Ph.D., Assistant Professor, Department of Communication Disorders.

Patricia Major made an announcement about the new form for faculty to apply for graduate faculty status. The Procedures Committee also sent a letter to department chairpersons with a list of Graduate Council membership, the status of their representative and an explanation of the revised policy for Graduate Council membership.

Curriculum Committee:**Mary Purdy**

Course Review. The Curriculum Committee reviewed and recommended approval of the following course, **Educational Foundation - EDF 620: The Philosophy of Legal Perspectives in Educational Foundations**. The motion to approve EDF 620 was passed by the Council.

Old Business:**W. Jerome Hauselt**

Marianne Kennedy presented and reviewed the DRAFT of the Graduate Program Standards document revised by the Ad Hoc Committee on Assessment. She asked Council members to review the document and be prepared to vote on the Standards at the May Graduate Council meeting. Discussion ensued on how the assessment will coincide with the calendar of the Office of Assessment. The Ad Hoc Committee would like to implement the revised Standards, Fall 2002. The Committee will try to coordinate with the Office of Assessment so that a) the University and Graduate Council schedules will be synchronized, b) the Self-Study report generated for the Graduate Program Review will be accepted by the Office of Assessment and, c) programs will have the opportunity to arrange an outside reviewer with the Office of Assessment after the Graduate Program Review is completed.

New Business:**Susan Killion**

1. Prof. Mark Senzer, Graduate Program Coordinator in the department of Social Work presented the Master of Social Work Program oral report. The Academic Standards Committee recommended tabling any recommendation regarding the Social Work Program until after the

ASC meeting on April 11, 2002. Two faculty members and the Department Chair from the Social Work Department also presented oral remarks.

2. Food Service Contract was received by the Graduate Office and distributed to Executive Council members. The Chartwells services were reinstated to Davis Hall according to the contract. Jerry Hauselt distributed a draft letter regarding food service. Councilors reviewed the letter and suggested changes in the letter prior to sending it to Associate Dean Richard Farricielli.

Adjournment:

Chairman Hauselt adjourned the meeting at 2:38 P.M..

Respectfully Submitted,
Doris M. Marino, Secretary