

# Meeting of the Graduate Council February 2, 2004

## Minutes

### Present

**Councilors:** Mary Purdy, Beena Achhpal, Nancy Boyle, Chris Villani, Ed Lynch, George Olshin, Herv Podnar, Wendy Nowlan, Barbara Worden, Ken Florey, Vince Breslin, Jim Thorson, Hak Joon Kim, Patricia Olney, Norris Haynes, Steve Burian, Esther Howe, Dean Hetric, Alan Friedlander, Jin Jin Yang, Gerry Lesley, Jean Breny Bontempi, Susan Killion, Marianne Kennedy, Joe Panza, Kristy Hebert, Cathryn Magno, Kay Corbett

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**Guests/Observers:** Lisa Galvin, Roseann Diana, Olive Santavenere, June Cheng, Elaine Bennett

### Call to Order

Chairperson Susan Killion called the meeting to order at 1:10 pm. A motion to approve the minutes of December 11, 2003 was made, seconded, and approved by the Council.

Per Chairperson Killion, the meetings will now begin at 1:10 pm due to a class held in the EN 115 until 1:00.

### Announcements

#### ***Office of the Academic Vice President***

**Ellen Beatty**

The Academic Vice President addressed the Council concerning the following issues

1. Vice President Beatty announced that Southern has a new president, Dr. Cheryl Norton, who will begin in May. The Board of Trustees made their decision and introduced Dr. Norton on January 30, during a press conference held on campus. During her brief visit, Dr. Norton assisted with the decision to hire the new Academic Vice President of Human Resources, who will begin in May.
2. The Masters Facility Plan has been approved by the Board of Trustees. The first priority of this plan is for new academic space.
3. Authorization of bond money should be finalized in February. Some of the bond money should be filtered down to the departments.
4. The Vice President does not expect a recession in the budget, and will inform us of any updates at the next Graduate Council meeting.

#### ***Office of the Dean of Graduates Studies***

**Roseann Diana**

The Associate Dean of Graduate Studies addressed the Council concerning the following issues:

1. The most recent registration statistics, regarding graduate registration, are as follows:
  - a. Full-time enrollment increased 15% over last spring with a total of 926 students.

b. Part-time enrollment decreased 7% over last spring with 747 students. Associate Dean Diana will update us on these numbers if they change after the add/drop registration period.

- The 6<sup>th</sup> Graduate Commencement ceremony will be held on Thursday, May 27<sup>th</sup> and there will be two ceremonies as in the past. The first, held at 2:00pm, will include students from Arts and Sciences, Business, and Health and Human Services. The second, held at 7:00 pm, will include students from Communications and Education. Copies of the commencement guide have been sent to all departments.

Dean Holley has sent list of students who have applied for gradation to all departments for their review of the list. For those who have not responded to Dean Holley, please do so as soon as possible.

- The Graduate School Open House will be held on Thursday, April 15<sup>th</sup> from 3 – 7 pm in the Lyman Center.

**Chairperson Announcement**

- Anyone with a time conflict for Graduate Council committee meetings should let their committee chairs know.
- Also, please review the information list to be sure that all of your contact information is correct.

**Committee Reports**  
***Academic Standards***

**Gerald Lesley**

The program report from Nursing was reviewed this month. The Committee meets on the Monday following the Graduate Council meeting in TE6 at 1:00 pm.

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The Program review in Art Education has been postponed for a year.

Graduate Program Review – Nursing: Dr. Olive Santavenere presented the report of the graduate program in Nursing. There are three graduate concentrations with the majority of students in the nurse practitioner track.

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Following the presentation, the recommendation of the Academic Standards Committee (via their report) for *continuing approval* of the Nursing graduate programs was approved unanimously by the Council. The ASC commended the report and a copy will be placed on reserve in Buley library as a sample for other programs.

***Procedures***

**Joy Fopiano**

The following individual was recommended by the Procedures Committee, and approved by the Graduate Council, to be a member of the graduate faculty: Elsie Okobi (ILS).

The Graduate Semester Hour Productivity report (distributed at the 12/1/03 GC meeting) was adapted to reflect schools, departments, graduate programs and the number of representatives for the Graduate Council for AY 2004-05. A question was raised about the implications of using the Graduate Semester Hour Productivity report for other reasons, since many factors affect the productivity of individual departments and programs. The primary use of the report is for allocation of Graduate Councilors. *A motion was made and approved to accept the revised report.* Prior to April 1<sup>st</sup>, the Procedures Committee will alert department chairs and Council members whose terms are expiring. Departments are expected to, hold elections, prior to May 1, to get new Councilors on board for next year.

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**Curriculum**

**Mary Purdy**

A recommendation by the Curriculum Committee to approve SWK 568 was approved by the Council. A recommendation by the Curriculum Committee to approve EDU 524, ESC 599, and EXS 515 with minor revisions was approved.

**Old Business**

None

**Adjournment**

Chairperson Killion adjourned the meeting at 2:17 pm.

Respectfully submitted,  
 Jean M. Breny Bontempi, Secretary