

Meeting of the Graduate Council

Monday, May 7, 2001

Minutes

Present:

Robert Axtell
Nancy Boyles
John Critzer
Debra Emmelman
Stephen Feldman
Jerry Hauselt
Norris Haynes
Marianne Kennedy
Susan Killion
Teri Loughead
Edward Lynch
John Nwangwu

Patricia Major
Doris Marino
Joel Meisel
Gwendolyn Nowlan
Mary Purdy
Jaak Rakfeldt
Lystra Richardson
James Thorson
Victor Triolo
Christine Villani

Alternates Present:

Frank Sansone
Steve Burian
Linda Olson
Mary Brown

Absent

Cynthia McDaniel
Vara Neverow
Diane Ronis

Officers:

Marianne Kennedy, Chairperson
Jerome Hauselt, Vice-Chairperson
Teri Olisky Loughead, Secretary

Visitors

J. Phillip Smith
Sandra Holley
Rodney Lane
Orlando Taylor
Ginny Metaxis
Troy

Observers

Roseanne Diana
Tina Re
Alan Friedlander
Rosalyn Amenta

Call to Order:

The meeting was called to order by Chairperson Marianne Kennedy at 1:05 P.M. The minutes of the April 2, 2001 meeting were approved with minor revision; Linda Olson was in attendance at the last council meeting as an alternate.

Announcements:

Chairperson of the Graduate Council

M. A. Kennedy

Chairperson Kennedy thanked the Executive Board of the Graduate Council for their hard work over the past year.

Office of the Academic Vice-President

J. P. Smith

The Academic Vice-President addressed the Council concerning the following issues:

1. **Ed.D.** The Ed.D. is still waiting for legislative approval. The Governor and other key legislatures are supporting the application, and we anticipate that it will pass the legislature successfully.
2. **Masters of Science Degree in Computer Science.** The M.S. in Computer Science is currently at the Department of Higher Education, and it is anticipated that the program will be approved soon.
3. **Building Plans.** The work on Engleman Hall will begin before the end of the semester.
4. **Budget.** We are waiting for the legislature to act on the budget. A bill has gone through committees to restore the salaries in the CSU budget.
5. **Faculty Computers.** We are working on the 3-year replacement policy for computers. Faculty with special needs should be able to obtain service sooner.
6. **Quality Teams.** Two Quality Teams have been assembled to consider (a) faculty load, and (b) academic advisement, respectively. The teams will have recommendations for us in the fall.
7. **Graduate Research Fellowship Presentations.** The Vice-President commended the Graduate Research Fellows for excellent presentations at the Third Annual Graduate Research Symposium.

Graduate School Dean

S. Holley

Dean Holley thanked the Graduate Council Executive Board for their hard work and awarded them certificates.

The Dean of the Graduate School addressed the council concerning the following issues:

1. **Graduate Student Open House.** The spring Graduate Open House that was a great success under the leadership of Associate Dean Roseann Diana. Over 300 persons attended the Spring Open House. A detailed report of the open house was distributed to councilors. Dean Holley thanked all members of the faculty and staff who assisted with the open house. The Fall 2001 Open House will be held on Thursday, November 15, 2001 from 3:00 - 7:00 P.M. in Lyman Center.
2. **Third Annual Graduate Research Symposium.** The Third Annual Graduate Research Symposium was held on Friday, May 4, 2001 and was impressive. The Research Symposium brochure was distributed to councilors. Copies of each fellow's Research Report have been placed on the Graduate School's website and are available for review. Dean Holley thanked

faculty and staff who served as mentors. The competition for the 2001-2002 Graduate Research Fellows has closed, with 15 applications for 10 slots.

3. **Graduate Commencement**. Graduate commencements will be held on Thursday, May 24, 2001. Last week, a memo was sent to each graduate program department chairperson (with copies to program coordinators) asking them to verify students' eligibility for graduation, and to indicate the faculty advisor who will hood the candidate. Please return these lists by Friday, May 11, 2001. Rehearsal for the commencement will be held on Wednesday, May 23, 2001 and the schedule has been sent to chairs and coordinators.
4. **Assessment of the Graduate School office**. In conjunction with the ongoing assessment of academic and administrative units within the University, the School of Graduate Studies office has completed a self-study, and an assessment report that has been submitted to the Vice-President. The final aspect of the assessment is a site visit by an external consultant, Dr. Orlando Taylor. Dr. Taylor was introduced to the Graduate Council and said a few words.
5. **Graduate School website**. The council previewed the Graduate School website. The website reflects the diligent efforts of the Graduate School web team: Dean Holley, Cheng Ing, Ely Facaianu, and Jonathan Asbell.

Committee Reports

Procedures Committee:

Patricia Major

The Procedures Committee recommended the following individuals for the Graduate Faculty:

- Shelly Bochain, Ph.D., Assistant Professor, Department of Nursing
- Katherine Corbett, Ph.D., Assistant Professor, Department of Education
- Gregory S. Kowalczyk, Ph.D., Assistant Professor, Department of Chemistry
- Gerald Lesley, Ph.D., Assistant Professor, Department of Chemistry
- Jeannette Oppedisano, Ph.D., Associate Professor, Department of Management
- Joseph Panza, Ed.D., Associate Professor, Department of Recreation and Leisure Studies

Approved unanimously.

The Senate is currently reviewing the School of Graduate Studies revised Rules of Order. It will act on them May 9, 2001.

Curriculum Committee:

S. Feldman

Mary Purdy has been elected the chair of the Curriculum Committee for the 2001-2002 academic year.

New Program. The curriculum committee reviewed and recommended (7-0, with 1 abstention) a new program along with accompanying coursework:

- Master of Science in Special Education with a Concentration in Secondary Special Education. Unanimously approved.

Course Review. The curriculum committee reviewed and recommended one course:

- SOC 580 - Applied Sociological Theory. Vote carried unanimously.

The curriculum committee reviewed and recommended two courses with minor revision:

- ILS 692 - Integrating the Oral Tradition into the Middle and High School Curriculum.
- EXS 583 - Physiology of Exercise II. Vote carried unanimously.

Academic Standards

W. Jerome Hauselt

The Research and Measurement Program received Conditional Approval from the Graduate Council during the spring of 2000. Dr. Karas, the coordinator of this program, was on medical leave during the fall of 2000, and had a reduced teaching load during the spring of 2001. It is requested that the review of the RSM program be tabled until fall of 2001. Unanimously approved.

Graduate Program Review

- The Graduate Programs in Information and Library Science were considered.

Mary Brown presented the programs in Information and Library Science. The Academic Standards Committee recommended Continuing Approval of the Graduate Programs in Information and Library Science. Vote carried unanimously.

- The Graduate Programs in History were considered.

Ginny Metaxis presented the programs in History. The Academic Standards Committee recommended Continuing Approval of the Graduate Programs in History. Vote carried unanimously.

Old Business

Items for Consideration and Discussion

P. Major - Procedures Committee

The Procedures Committee distributed recommendations concerning (1) Graduate Faculty Membership, and (2) Thesis Guidelines for the Council to consider and discuss at a later date.

New Business

Election of Officers to the Graduate Council

P. Major - Procedures Committee

Nominees for the Officers of the Graduate Council:

Chairperson W. Jerome Hauselt

Vice-Chairperson Susan Killion

Secretary Doris Marino

A hand vote was conducted and the slate was passed affirmatively.

Adjournment:

Chairperson Kennedy adjourned the meeting at 2:59 P.M.

Respectfully submitted,
Teri Olisky Loughhead, Secretary