

Meeting of the Graduate Council November 4, 2002

Minutes

Present

Councilors: Donald Cyr, Clyde Weed, James Thorson, Hak Joon Kim, Beena Achhpal, Cynthia McDaniels, Jin Jin Yang, Nancy Boyles, Kristy Hebert, Lystra Richardson, Marianne Kennedy, Edward Lynch, Joe Panza, Joy Fopiano, Jerry Hauselt, Gerald Lesley, Hrvoje Podnar, Josephine Sche, Kathleen Corbett, Deane Hetric, June Cheng, Gwendolyn Nowlan, Mary Purdy, Jean Breny Bontempi, Susan Killion

Guests: Rod Lane, Olive Santavenere, Rich Decesare, Michael Alfano, Lisa Galvin, Roseann Diana, Sandra Holley

Call to Order

Chairman Jerome Hauselt called the meeting to order at 1:09 pm. A motion to approve the minutes of October 7 was made, seconded, and approved by the Council.

Announcements

Office of the Academic Vice President

J. Philip Smith

The Vice President of Academic Affairs addressed the Council concerning the following issues:

1. Campus construction is progressing as planned. Power plant construction is ahead of schedule. In the Spring, more administrative offices will be relocated to Wintergreen and next Fall, Buley Library renovations will begin.
2. Currently, summer courses need to be scheduled several months ahead of time in order to budget for them. There may be a way to pull summer courses from the regular budgeting process so that they may be scheduled later.
3. The Office of Academic Affairs is hoping to adjust the process of scheduling courses so that regular semester courses do not have to be scheduled so far in advance.
4. A question was posed to the Vice President regarding the different definitions and reimbursement processes of part-time and full-time students. Currently, the University receives \$9,500 from the State for each full-time student. There is no State funding for part-time students. There is a committee looking at redefining part-time students because so many of our students are enrolled part-time.

Graduate School Dean

Sandra Holley

The Dean of the Graduate School addressed the Council concerning the following issues:

1. Introduction of Staff. Dean Holley introduced Jeff Glagowski who is a student worker in the Graduate School Office. Jeff has designed the Graduate School gonfalon, IRB logo, and various marketing materials.
2. Graduate Open House will be held on Thursday, November 14th from 3:00 – 7:00 pm. To date, over 350 persons have responded that they will attend the event.
3. Graduate Commencement 2003 will be held on Thursday May 22. A 2:00 pm ceremony will be held for students in the Schools of Arts and Sciences, Business, and Health and Human Services. A 7:00 pm ceremony will be held for the remaining students. Dean Holley urged all Councilors to remind their students that they must file for both graduation and the commencement ceremony if they plan to attend.
4. Ad Hoc Committee on Graduate Assistants will hold its first meeting on Monday, November 11.
5. 2003 Graduate Catalog. Associate Dean Diana will be sending the Graduate Catalog copy to department chairpersons who will be asked to provide a two-year rotation of their graduate courses.

Committee Reports

Academic Standards

Susan Killion

Drs. Brian Perkins and Lystra Richardson presented the Educational Leadership sixth year diploma program to the Graduate Council members. Highlighted were significant changes made to the program over the past two years including the establishment of a Michael Adanti Alumni Award.

Following the presentation, a motion for continuing approval of the EDL program was made, seconded, and approved by the Council.

Procedures

Joy Fopiano

The following individuals were approved by the Procedures Committee to be members of the graduate faculty: Michael Alfano, Ph.D. (SED/RDG); Kristine Anthis, Ph.D.(PSY); Pamela Hopkins, Ph.D.(MGT); Elizabeth Keenan, Ph.D., (SWK); Chang Suk Kim, Ph.D. (ILS); Chris Lukinbeal, Ph.D. (GEO); Jane McGrinn, Ph.D. (ILS); Eino Sierpre, Ph.D.(ILS); Paul Stepanovich, Ph.D. (MGT); Christopher W. Dean, Ph.D.(ENG); Kelly Ritter, Ph.D. (ENG).

The Committee is developing a letter to be sent to all Deans and Chairs to review procedures of graduate faculty applications. Reminder: Procedures Committee meetings occur immediately prior to the Graduate Council meeting.

Curriculum

Mary Purdy

There were four courses reviewed: MBA 580 Advanced International Accounting; CSC 543 Internet Programming; CSC 565 Computer Networks; and EDL 711 Educational Policy: Context and Inquiry. A motion to approve all four of these courses, with minor revisions, was made, seconded, and approved by the Council.

The Committee recommended a new procedure for submitting course proposals electronically. An original copy will still be kept on file in the Graduate School office and given to any Councilor who wishes to receive a paper copy.

Old Business

Jerome Hauselt

1. We will continue to meet in the Pinciario Room for the rest of this semester's meetings.
2. Dean Holley has been in touch with Carol Wallace regarding the food service issues raised by Councilors in the past. Chairman Hauselt expressed thoughts that everything that can be done regarding provision of food service for graduate students, through the university, is being done and Councilors were encouraged to consider alternatives.
3. Chairman Hauselt addressed the issue of academic impact statements stating the process is that they should be presented to the Academic Vice President by Faculty Senate. He urged Councilors to talk to their senators about this issue so that it can be discussed in the Senate.
4. The Executive Committee was not able to reschedule the University Dialogue, which conflicts with our December 2nd meeting.

New Business

1. The topic of developing a resolution to get funding for part-time students was raised. Dean Holley addressed the issue in saying that there is a CSU committee addressing the issue and Associate Dean Diana will be a member of that committee, which has not yet convened. Associate Dean Diana will report to the Council at our December meeting.

Adjournment

Chairman Hauselt adjourned the meeting at 2:12 pm.

Respectfully submitted,
Jean M. Breny Bontempi, Secretary