

PLEASE READ THIS *BEFORE* REQUESTING AN OVER-ENROLLMENT

The Mathematics Department normally does not grant over-enrollments in its courses. As much as we would love to allow every student to enroll in the course and section of his or her choice, over-enrollments result in larger class sizes, less faculty attention to individual students and their work, and a diminished education for every student. In order to maintain a high level of educational quality in all MAT courses, therefore, the department will consider over-enrollment requests **ONLY** under the circumstances outlined below--and there is *no guarantee* under any circumstances that your over-enrollment request will be accommodated.

First, do this:

Check the university's online course listings regularly and repeatedly for newly opened seats in existing courses as the semester begins. (In many of these courses, there is plenty of add/drop activity near the beginning of the semester. If you're diligent, you may well be able to pick up a seat in the course you want.)

For MAT courses numbered 095-199:

Over-enrollment will be considered only if there are no available seats in other sections of the desired course, AND either

- you have a documented physical or other disability that requires you to take a course in a particular time slot or location, OR
- you were in a section that was cancelled by the university.

For MAT courses numbered 200-499:

Over-enrollment will be considered only if:

- you are in your last semester of study, OR
- you need the course to fulfill a Mathematics major or minor requirement and the course will not be offered again before your intended graduation date, OR
- you have a documented physical or other disability that requires you to take a course in a particular time slot or location.

In general, day, time, or location preferences will NOT be considered grounds for over-enrollment. The Mathematics Department **WILL NOT OVER-ENROLL "W" COURSES.**

If you meet one of the above conditions, contact Dr. Therese Bennett, Chairperson, by email (bennett1@southernct.edu) or by phone at (203) 392-6997 to discuss your situation.

This policy sheet is available online at

<http://www.southernct.edu/mathematics/informationforstudents/>.