

GREEK LIFE COUNCIL CONSTITUTION

Article I - Name

- A. The name of this organization shall be Greek Life Council (GLC).

Article II - Purpose

- A. The GLC shall be the governing body for the social fraternities and sororities at Southern Connecticut State University.
- B. The GLC shall promote unity amongst the Greek organizations on the campus at Southern Connecticut State University.
- C. The GLC shall develop policies, rules and regulations effecting social fraternities and sororities. It shall also monitor the activities of chapters, including formal rush planning and supervision, provide informative and educational programming, establish and maintain acceptable standards of behavior, and work toward the overall strengthening of the Greek system.

Article III - Membership

- A. The GLC shall be composed of no more than two (2) voting members, from each fraternity and sorority. The fraternity or sorority must be recognized by the university. The president of GLC only votes in the case of a tie.
- B. These representatives must be active members of their fraternity or sorority.
- C. Each organization must also submit one alternate that will assume the duties of the primary appointment if that person is not able to attend the meeting.

Article IV - Attendance

- A. A majority of the voting of the GLC shall be required in order to conduct any business. All decisions made by the committee shall be by a majority vote of the members present and voting.
- B. Each organization of the council shall be allowed (3) three absences from regular meetings per semester. A voting member not being able to attend shall be replaced by the alternate. They shall have power as a voting member.
 - a. Member/Organization that can not attend must notify either the president or the vice president.
 - b. Organization with (9) nine or less members, will be allowed to send one member.

- C. In the case of the alternative not temporarily replacing the absent member that member shall be sent to the GLC J-board. Any organizations who have missed (3) three or more meetings in a semester shall automatically be sent to GLC J-board, with the sanctions directly effecting their represented organizations.
- D. The President shall issue letters of absence to organizations warning them that they have missed a meeting.

Article V - Budget & Fundraising

- A. The GLC shall submit a budget proposal to the Student Government Association using the budgeting process reserved for funded clubs and organizations.
- B. The GLC shall sponsor at least two (2) fundraising events per semester; Each organization is required to participate in GLC fundraisers;
 - a. Each group is responsible for sending representatives to help make the fundraiser possible.
 - b. The attendance will be based upon the number of active members in each organization.
 - c. Attendance at fundraisers shall be by the E-Board two(2) weeks prior to the event.
- C. The GLC shall establish membership dues that shall be paid by each fraternity and sorority. Membership dues will be per semester and shall be paid by October 15 in the Fall semester and March 1 in the Spring semester.
 - a. Each organization shall pay \$50 per semester and \$5 for each member of their organization per semester
 - b. The dues shall be paid on time to the GLC with a grace period of 15 days.
 - c. In the case of an organization not paying their dues on time, the organization will be sent to the GLC J-Board.

Article VI - Enumeration of Powers & Duties

These officers shall perform the duties prescribed by this constitution and by the parliamentary authority adopted by the GLC.

- A. President shall:
 - 1. Act as the spokesperson for the GLC;
 - 2. Preside over all meetings of the GLC;

3. Have the power to call all meetings and regular and special meetings of the GLC;
4. Be allowed to vote only in the cases of a tie, except in the case of impeachment;
5. Is an ex-officio member of all standing committees;
6. Is the official representation of GLC on the Student Affairs Committee.
7. The president cannot vote in a J-Board case, even in the case of a tie.
8. Provide agendas at the GLC meetings.

B. Vice-President shall:

1. Temporarily assume the powers and duties of the President in the temporary absence of the President or at the request of the President;
2. Automatically assume the powers and duties of the President if the President resigns, if the office of President becomes vacant, or if the President is impeached;
3. ex-officio of all social functions of the GLC;
4. Serve as coordinator of social, scholarship, and rush committees;
5. Be an ex-officio member of all standing and ad hoc committees;
6. Shall be responsible for the collection of social, scholarship, rush committee, and J-Board reports.

C. Coordinator of Multi-Cultural Affairs

1. To oversee activities of multicultural organizations and enforce rush and recruitment by-laws of organizations which fall under the category of multi-cultural.
2. Oversee recruitment process of such organizations
3. Advise the board on all business regarding new member education, rush/recruitment, intake process, and history and traditions of multi-cultural organizations

D. Coordinator of External Affairs shall:

1. Have the primary responsibility for coordinating external relationships for the university in regards to GLC matters;
2. Shall temporarily assume the position of Vice President, if the President's position of presidency becomes vacant, or if the President is impeached;
3. Serve as coordinator of publicity, fundraising, and philanthropy committees;
4. Be ex-officio member of publicity, fundraising, and philanthropy committees;
5. Shall collect publicity, fundraising, and philanthropy committee reports.

D. The Secretary shall:

1. Keep careful and authentic records of the meetings of the organization;
2. Take attendance at all business meetings of the organization;
3. Prepare a roll call of members and call it when necessary;
4. Preserve all records and documents of the organization except those specifically assigned to others;
5. Read all correspondence to and from the organization at regular meetings of the organization;

6. Authenticate by his/her signature all records and documents of the organization;
7. Carry on all official correspondence for the organization.

E. The Treasurer shall:

1. Keep an accurate account of all receipts, membership dues, and expenditures of the organization;
2. Present written and/or oral reports to the membership at each regular meeting of the organization;
3. Expend moneys only as authorized by the membership;
4. Be responsible, with the advice and consent of the Executive Board, for preparing and submitting an itemized budget for the organization to the Student Board of Finance during the spring semester;
5. Be responsible for the maintenance of equipment and supplies inventories;
6. Prepare a written report at the end of each semester and present it to the membership at the last meeting of each semester;
7. Be responsible for the organization complying with the Rules and Procedures Governing Funded Student Organizations.

F. The Sergeant-at-Arms shall

1. Be responsible for keeping order at all meetings;
2. Serve as the parliamentarian of the Council;
3. Make sure business complies with the Robert's Rules of Order Newly Revised.

Article VII – Faculty Advisor

- A. A staff member of the office of student life shall serve as the primary advisor to GLC.
- B. A second Faculty Advisor shall be elected by the membership at a duly constituted meeting of the GLC. A majority vote of the total voting membership shall be required to elect the second Faculty Advisor.
- C. Once elected the secondary Faculty Advisor shall be appointed by the University and shall serve at the pleasure and discretion of the University.
- D. The Faculty Advisor shall serve as a non-voting ex-officio member of the committee.
- E. The Faculty Advisor shall meet her/his responsibilities to the GLC as stated in written directives issued by the Office of Student Life and in the Student Handbook.

Article VIII – Non-Hazing Policy Statement

As a condition of formal recognition by Southern Connecticut State University, the GLC agrees that it and its member organizations will not engage in any action or situation which recklessly or intentionally produces mental or physical discomfort or endangers the safety of an individual for the purpose of initiation or admission into or affiliation with fraternal organizations. In addition, the GLC agrees that it and its member organizations will not engage in any action or situation that causes an individual to suffer indignity, embarrassment, humiliation, or ridicule at the hands of others.

The GLC understands that Southern Connecticut State University prohibits hazing in any form. Organizations violating this policy shall be brought before the Student Affairs Committee. If found guilty, they shall be disbanded. Individual members of organizations violating this policy shall be brought before the University Judicial Officer for disciplinary action. If found guilty, they shall face suspension or expulsion from the University.

Article IX – Nominations

- A. The executive officers of the GLC shall be elected by the GLC to fill the executive officer positions.
- B. A candidate running for office must be a full-time undergraduate student currently registered at the University. They must be an active member of their fraternity or sorority for minimum of one (1) semester. They must have a cumulative grade point average of 2.2 or better on a 4.0 scale.
- C. The Office of the Student Life shall ensure that candidates running for office meet the eligibility requirements.

Article X – Election of Executive Officers

- A. Executive Officers shall be elected or appointed for a term of one (1) year or until their successors are elected. They shall hold office until June 1 when their successors shall assume office.
- B. Elections shall be held during the Spring semester. Elections shall take place no earlier than April 1 and no later than April 30 of each year.
- C. If more than two candidates wish to hold a position a primary will be held.
- D. The top two candidates from the primary shall then run for that position.
- E. The presiding officer shall only be allowed to vote in the case of a tie.
- F. Officers shall be elected by a majority of the membership of the GLC.

- G. If no candidate receives a majority vote on the first ballot, additional ballots will be taken until a majority vote has been reached.
- H. Voting shall be by secret ballot unless there is only one candidate for an office in which case election may be by voice vote.
- I. Absentee ballots shall not be accepted.

Article XI – Vacancies

- A. If a vacancy occurs for the office of President, the Vice-President shall automatically assume the powers and duties of the President.
- B. If the Vice-President declines the position or if the position of Vice-President is vacant, a special meeting of the Council shall be called by the Executive Board to elect a new President.
- C. If a vacancy occurs for any other office, the position shall be filled at the next scheduled meeting of the Council following the vacancy utilizing the procedures outlined under Elections of Officers.

Article XI – Impeachment

- A. Impeachment proceedings may be initiated at any duly constituted meeting of the GLC by any member upon the presentation of a written bill of particulars to the membership. Impeachment proceedings shall be initiated for misconduct or malfeasance in the discharge of the duties of the office.
- B. Impeachment proceedings shall be automatically tabled until the next meeting of the GLC. The officer being charged shall be given the opportunity to speak on her/his own behalf. Discussion and arguments for and against the proceedings shall follow the presentation by the officer.
- C. Upon conclusion of the discussion and arguments for and against impeaching the officer, a vote shall be taken. No officer shall be impeached except by a vote of two-thirds (2/3) of the members of the entire GLC. Voting shall be by secret ballot.
- D. An officer who is impeached shall immediately relinquish her/ his office but shall be allowed to maintain membership in the GLC unless her/his actions have brought discredit to the GLC.
- E. If an officer is impeached, the GLC shall fill the position following the procedures outlined under Article IX, “Vacancies.”

Article XII – Supremacy Clause

- A. The GLC shall hold supremacy over all fraternal organizations at SCSU.
- B. All general policies determined by the GLC shall be adopted and implemented by the majority vote of the GLC.
- C. All fraternities and sororities shall also be responsible for following the Policies, Rules and Regulations Governing Social fraternities and Sororities at SCSU. All fraternities and sororities shall also be responsible for the following the GLC Judicial Board Policies.
- D. All GLC actions shall be consistent with the policies, rules and regulations of the student affairs committee and the university.
- E. If the GLC Judicial Board refused to address an issue, that issue may be addressed by SAC or SCSU Administration with full judicial authority.

Article XIII – Required Responsibilities of Greek Organizations

- A. Each organization shall be required to participate in (4) four philanthropy events per academic year.
- B. GLC activities shall require participants from all of the organizations. The attendance of the event shall be determined by the GLC prior to the event.
- C. All organizations shall conduct a formal rush period in order to accept new members into their respected organizations.
 - a. All students of the university must go through a formal or open rush period by the respected organization before being considered for membership.
 - i. Formal Rush – a sorority or fraternity must abide by the policy set forth by the GLC with a predetermined open and close rush period followed by an educational process.
 - ii. Open Rush – a sorority or fraternity must abide by the policy set forth by the GLC with an open rush period followed by a structured educational process where as new members are to be inducted by the end of the semester.
 - b. Exceptions for transfer students will be made at the GLC’s discretion.

ARTICLE XIV - STANDING AND AD HOC COMMITTEES

The Executive Board, with the advice and consent of the membership, shall have the power to establish all standing and ad hoc committees as well as appoint the chairpersons of all standing and ad hoc committees.

Chairpersons of standing and ad hoc committees, appointed by the Executive Board, shall be approved by the members at the first regular meeting of the GLC following the appointment.

The President and Vice-President shall serve as ex-officio members of all standing committees.

Members to the Greek Life Committee shall serve on at least one standing committee.

The Standing Committees of the Greek Life Committee shall be:

- A. The **Publicity Committee** shall be responsible for all publicity for the GLC. It shall work closely with campus and local media to inform them of the programs and activities planned by the GLC. The Publicity Committee shall be responsible for maintaining the GLC's display case and bulletin board.
- B. The **Rush Committee** shall be responsible for coordinating formal rush. It shall publish all printed material including rush publications and the calendar of formal rush activities. It shall be responsible to keep records of any non-member of the Greek community that attends any rush event held by a fraternity or sorority. It shall be in charge of recording all events that take place during the rush period and of collecting the names and student ID's of all new members of each organization.
- C. The **Philanthropy Committee** shall be responsible for coordinating all philanthropic functions and activities sponsored by the GLC.
- D. The **Social Committee** shall coordinate all social functions and activities sponsored by the GLC and the planning and running of Greek Week or Greek Weekend each year in order to promote fraternity ideals. The Committee shall be composed of representatives from all fraternal organizations.
- E. The **Scholarship Committee** shall be responsible for the supervision of the Academic Probation Program for Greeks with under a 2.0 Q.P.R., it shall be responsible for inviting speakers to address the GLC and Greek population on academic workshops, oversee the GLC's educational programs, and coordinate.
- F. The **Fundraising Committee** is responsible for organizing and planning all fundraising events and creating a fundraising tradition i.e. "the Great Greek Pumpkin Sale".
- G. The **Greek Week Committee** is responsible for the planning and running of Greek Week or Greek Weekend each year. The committee shall consist of (3) three members of the GLC to make all official decisions of the Greek Week committee.

Article XV – Greek Life Committee Judicial Board (GLCJB)

- A. The GLC shall establish and maintain a Greek Life Judicial Board.
- B. The Executive Officer for Judicial Affairs shall chair the GLJB Committee.
- C. The GLJB shall consist of one member from each fraternity or sorority. That individual may not be that organization's GLC member.
- D. The Judicial Board shall have the responsibility of hearing disciplinary cases arising from the fraternal activities involving individual fraternity or sorority members and /or chapters who have been charged with violating policies, rules and regulations of the GLC and/or University.
- E. The GLJB shall follow the guidelines of the Greek Life Committee Judicial Board policies.
- F. The GLJB shall address issues that are brought before it no more that two weeks after the complaint is filed.
- G. Any infractions of the by-laws of the GLC shall be addressed at the GLJB.

Article XVI - Meetings

- A. Meetings of the committee shall be held at least every two (2) weeks during the academic year. One week's notice for meetings shall be given to members except in the case of special meetings.
- B. The Presiding Officer shall have the power to call regular and special meetings of the GLC with all members notified at least 24 hours prior to the meeting.
- C. A quorum of 50% plus one (1) members of the committee shall be required to conduct any business of the GLC except to adjourn.
- D. The rules contained in Robert's Rules of Order Newly Revised shall govern the GLC in all cases to which they are not inconsistent with this constitution and any special rules of order the GLC may adopt.
- E. Only members of the GLC shall be allowed to speak at GLC meetings.
- F. GLC meetings shall be open for attendance to all members of the S.C.S.U. faculty, staff and administration.
- G. A meeting time shall be set after the selection of members for the next year.

Article XVII – Amendments to the By-laws

- A. Amendments may be proposed by any member at a duly constituted meeting of the GLC.
- B. Proposed amendments shall be automatically tabled until the next scheduled meeting of the GLC.
- C. Prior written notice of the proposed change(s) and date of the meeting at which the proposed change(s) will be voted on shall be provided to all members of the GLC.
- D. To be approved, amendments must be accepted by a vote of two-thirds (2/3) of those members present and voting.
- E. Amendments that are approved by the GLC shall be submitted to the Student Affairs Committee for approval before they are enacted.

Article XVIII – Enactment and Review

- A. The status of the GLC shall be reviewed every two years.
- B. During each review the Student Affairs Committee shall decide whether or not these By-laws shall be amended.