

Southern Connecticut State University

Office of Information Technology

SCSU Mobile Printing (Windows)

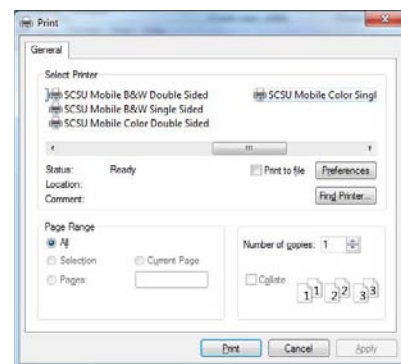
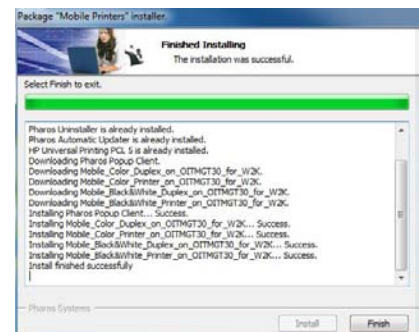
All SCSU labs and classrooms have been fitted with new duplex-able (double-sided) printers. In an effort to better service Faculty, Staff, and Students, we have implemented new Mobile Printing. Mobile printing offers all Faculty, Staff, and Students the capability to print to SCSU printers via their own computers from the comfort of their Residence hall or wirelessly anywhere on campus.

How does it work?

Download and install the package from our OIT software downloads page at <http://share.southernct.edu/> and follow the instructions below to installation. Standard printing charges applies as if you are using a lab computer to print.

Installation instructions:

1. Download and run the install package from the SCSU Software Share. Select “Install” at the installation window.
2. Select “Finish” when the package finish installation.
3. When you are ready to print from any applications, go to File, Print as you normally would; you should now see 4 extra printers to select from. Select the appropriate “SCSU Mobile” Black&White or Color printer with the appropriate Double or Single sided printer combination and the print job will come out accordingly at a SCSU Printing Release Station.



4. You have 24 hours to go to a Printing Release Station at SCSU to release your print job; otherwise, your print job will automatically delete itself.

IMPORTANT FACTS (PLEASE READ):

- 1 To install the printer package or to print from your computer, you have to be in an authenticated SCSU network. Meaning you have to be on a wireless network on campus or plugged in to the Residential Network (ResNet).
- 2 If you are printing in color, make sure you go to a release station on campus with a color printer connected to it (ie. Bu410 or Jennings 130).
- 3 This system will work for all Pay-for-Print labs including Jennings, Buley first and fourth floor and all public ResLife labs.