

**Teaching & Learning Technologies Committee**  
**Office of Information Technology**  
**Southern Connecticut State University**

A. Overview

The Teaching and Learning Technologies Committee (TLTC) addresses the teaching and learning issues brought on by changes in information technology. The TLTC explores new methods of integrating technology into the teaching and learning process and makes recommendations to Chief Information Officer for the investments of technology for teaching and learning. The TLTC provides a forum for faculty and academic administrators to share ideas and address concerns related to the integration of technology into instruction, research, and assessment.

The committee discusses learning models including hybrid and distance delivery and other innovative approaches. Members of the committee consider how instructors can use technology to make teaching more effective for teachers and learners, including in the classroom, labs and on the web. TLTC creates initiatives that address needed improvements and additions to the technologies available to instructors and students in the learning environment.

B. Charges

1. Identify issues related to pedagogy, learning outcomes, and instructor support associated with instructional technology.
2. Investigate strategies for incorporating new learning models, including hybrid and distance delivery, and innovative instructional approaches.
3. Research and investigate strategies for outcome assessment and make recommendations of the technologies that support all levels of assessment.
4. Review and make recommendations regarding service delivery levels and priorities from Media Services and Instructional Computing, including selection of software applications.
5. Recommend standards, policies, and resource requirements for instructional space design, including classrooms and labs, as they relate to overall instructional goals and strategies.

6. Recommend standards and policies for computing and media equipment as they relate to overall instructional goals and strategies.
7. Promote good practices and sponsor teaching improvement activities. Support attendance at instructional development workshops that provide the potential to impact teaching methods on campus.

### C. Membership

The members of Teaching and Learning Technologies Committee are representatives from the following academic and administrative units:

- Director, Teaching and Learning Technologies
- School of Arts and Sciences (two faculty representatives)
- School of Business (one faculty representative)
- School of Communication, Information, and Library Science (one faculty representative)
- School of Education (one faculty representative)
- School of Health and Human Services (one faculty representative)
- Provost's Office, Faculty Development
- Provost's Office, Assessment
- Provost's Office, Research
- School of Graduate Studies
- Library (one faculty representative)
- Information Technology (AV & Media Services)

The Committee will be co-chaired by the Director of Teaching and Learning Technologies and a faculty representative.