

Office of Information Technology

Request for Affiliate or Guest Account

There are two types of accounts that are available to visitors. Affiliate Account is good for six months and provides access to Windows, MySCSU, or wireless network. Guest Account is good for duration of the visit and provides access to wireless network only.

Sponsor Contact Information

Employee Name:: Today's Date:
Office Phone: SCSU Email:
Department: Job Title:
Relationship to the Visitor:

Type of Account

- Guest Account (Wireless Internet only; Good for duration of the visit)
 Affiliate Account (Windows, MySCSU, Wireless Internet; Good for up to six months)

Visitor Information

Visitor Name: Company Name:
Company Email: Contact Phone:
Visit Start Date: Visit End Date:

Purpose of the Visit/Affiliation

Acknowledgement

I hereby acknowledge my understanding of the responsibility of individual computer account sponsor. I will notify Office of the Information Technology immediately if the visit or affiliation is terminated prior to the stated end date. I understand that the affiliate account must be renewed every six months.

Sponsor's Print Name

Date

Sponsor's Signature

Date

OIT Internal Only

Network/Account ID:

Issue Date:

Termination Date: