

Administrative Faculty Senate
Minutes
Friday February 11, 2005
University Student Center

Present: Chris Piscitelli, Trish Lenda, John Prokop, Jim Dixon, John Bergevin, Cathy Christy, Monica Raffone, Anna Rivera-Alfano, Judite Fernandez, Marvin Wilson, Rob DeMezzo, Heather Stearns

Call to order

Chris Piscitelli called the meeting to order at 1:45pm
Motion to accept minutes from 12/3/04 by Monica Raffone, Seconded by Rob DeMezzo
All members accepted minutes as read

Announcements

Chris P announced that the search for the Vice President of Institutional Advancement was well underway. The search committee has met with ten candidates, with one remaining to be met on 2/12/05.

Chief Prokop stated that Human Resources is setting up visits with four candidates (1 female, 3 male) for the weeks of February 28th and March 7th. The search committee will be conducting reference checks for each candidate.

The search committee members will be host/hostesses for the candidate's campus visits.

Each candidate met with the search committee for one hour and fifteen minutes and with President Norton for forty-five minutes.

Anna Rivera-Alfano announced that the search firm A.T. Kierney met twice with the Provost Search Committee. Currently a job description is what's being discussed and the search notice has not gone out yet.

For the Vice President of Student/University Affairs, a search committee is in place and a search firm has been selected.

Representation of Administration on search committees is as follows:

<u>Provost:</u>	<u>VP Student/University Affairs</u>
Anna Rivera-Alfano	Suzanne Tucker
David Denino	Patricia Nicol
	Jim Dixon
	Roseann Diana
	Christine Barrett

The search for a Director of Athletics is currently out as well.

Cathy Christy announced that the Service Award Committee would choose a recipient of this award based on years of service only. The ceremony will be in April of 2005 at Lyman Center.

Marvin Wilson spoke in regards to the Diversity & Equity Affirmative Action Officer search. He stated that applications are been received and that this search is a national search. Kalu Ogbaa and Aaron Washington serve as co-chairs of this internal committee.

Chris P spoke in regards to the state of Connecticut's budget situation and how the governor's proposed budget will affect SCSU. Our prospective employee wage increases are not funded by the governor's proposed budget. There will be a collective meeting at the end of November 2005.

Assistant Chief Dixon announced that the parking lot between Moore Field House and the Wintergreen Building is going to house 5 "guest", 30-minute spaces, 2-3 spaces for drop-offs, and 5 designated spaces for directors. The rest of the spaces will be filled with faculty/staff who have green or purple parking tags on a 1st come, 1st serve basis only. This change is anticipated to happen mid-March. The Campus Police Department will send out letters/e-mail's regarding this parking adjustment.

The Asst. Police Chief also stated that the faculty lot near Engleman Hall and Buley Library would be confiscated for Buley Library construction, with a loss of 96 faculty/staff parking spaces. This will begin during the first week of March.

Discussion

Patricia Whelan has moved to the Career Services Center in Schwartz Hall, working with the Cooperative Education program.

Frank Ladore has moved to the Undergraduate Academic Advisement Center, where the AAC has taken over part-time advisement for new freshman, new transfers, returning undeclared and non-matriculated student advisement (no longer Extended Learning). Frank specifically will be in charge of senior citizen advisement as well. Patricia Whelan is still the coordinator of the Senior Citizen club.

There was conversation in regards to the abuse of handicap parking tags. Chief Prokop stated that the state of CT issues more handicap tags than Massachusetts.

Adjournment

John Prokop motioned to adjourn, 2nd by John Bergevin.
Meeting was adjourned at 2:50pm.

Minutes recorded by:
Trish Lenda, AFS Secretary