

Administrative Faculty Senate Meeting Minutes

May 12, 2006

Meeting Start Time 1:20 pm

Meeting End Time: 2:25 pm

Members Present: *Toby Bates, Joan Conte, Rob DeMezzo, Pat Dilger, Margaret Huda, Kurt Jagielow, Robin Kenefick, Trish Lenda, Joanne Mieklczarski, Giacomo Mordente, Chris Piscitelli, Amanda Pysh, Brian Radziewicz, Paula Rice, Anna Rivera-Alfaro, John Rochette, Robert Vass, Kathy Yalof, John Young*

- The meeting began with a brief introduction of all of the members of the Administrative Faculty Senate.
- Senator Mordente called for a quorum check which senator Piscitelli verified. Out of 26 members, 19 were present.
- The first order of business was the election of an executive board for the next two years
 - President:
 - Senator Piscitelli nominated Mordente
 - Senator Bates seconded
 - Senator Young motioned that the secretary cast one ballot
 - Senator DeMezzo seconded
 - Vote was unanimous 19-0-0
 - Vice President:
 - Senator Young nominated Jagielow
 - Senator Lenda seconded
 - Senator Mordente nominated Piscitelli
 - Senator Bates seconded
 - Election was conducted by secret ballot
 - Piscitelli: 14
 - Jagielow: 4
 - Secretary
 - Senator Yalof nominated Rice
 - Senator Rice Declined
 - Senator Mordente nominated DeMezzo
 - Senator Vass seconded
 - Senator Young motioned that the secretary cast one ballot
 - Senator Piscitelli seconded
 - Vote was unanimous 19-0-0
 - Treasurer
 - Senator Yalof nominated Rivera-Alfaro
 - Senator Piscitelli seconded
 - Senator Young motioned that the secretary cast one ballot
 - Senator Piscitelli seconded
 - Vote was unanimous 19-0-0

- Vice President Piscitelli stated that Jane Marrone contacted him prior to this meeting and informed him that she no longer could accept her nomination to the Administrative Faculty Senate.
- President Mordente stated that one of his goals for the senate over the next two years was for the senate to have a positive effect on the university. Meetings would be held bi-weekly starting in the Fall semester and committees would be established as defined in the constitution. Copies of the constitution would be sent out to all members as soon as possible.
- Senator Young stated that he felt a primary goal of the senate should be to produce quality bills and resolutions for the university president to consider. Senator Young also recommended that the meetings be conducted in the formal manner as dictated by Robert's Rules of Order. Additionally it was recommended that each meeting follow an agenda
- Senator Piscitelli stated that one past example of a resolution made by the senate concerned Wintergreen parking
- Senator DeMezzo stated that an e-mail listserv has been set up for the senate. The address for this list is afs@lists.southernct.edu. Any e-mails sent to this address would be redirected to all members of the senate. Access to this list is limited to the current senators.
- It was decided that the AFS steering committee would be established in accordance to the constitution. This committee would meet with the vice president and secretary prior to each meeting to establish an agenda for the next meeting. Senators Rice and Pysh volunteered to serve on this committee.
- President Mordente appointed Senator Young to be the parliamentarian for the senate.
- Senator Bates made a recommendation that the senate look into a more in depth employee recognition program for members of the administrative faculty. Senator Bates mentioned the "Governor's service award" as an example of recognition which someone could be recommended for.
- Senator Rochette reminded the senate that there is a time slot for the executive board of the administrative faculty senate to meet with the candidates for the Dean of the School of Business.
- Senator Pysh stated that the senate should play an active role in the state of Connecticut charitable giving campaign.
- President Mordente stated that it was his intention to ensure that the senate has representation on the various established all university committees. Vice President Piscitelli will e-mail President Mordente the current senators serving on the various university committees.

Respectfully Submitted,

Robert DeMezzo
Secretary of the Senate