

Senate Resolution Number S-08-10

**Faculty Senate Resolution**

To: SCSU President Cheryl Norton

From: Brian Johnson, President of the SCSU Faculty Senate

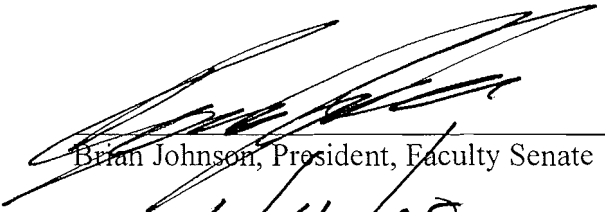
The attached Resolution of the Faculty Senate regards: To Ratify the Constitution of the University Library Committee

The Resolution is presented to you for your  APPROVAL  
 INFORMATION

After considering this resolution, please indicate your action on this form and return it to the President of the Faculty Senate.

In accordance with the CSU-AAUP Contract (Article 5.10), the President of the University will return the Resolution to the President of the Senate within 15 school days of the receipt of the Resolution.

cc: Dr. Selase Williams

  
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Brian Johnson, President, Faculty Senate

Date 6/4/08

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ENDORSEMENT of Faculty Senate Resolution, **S-08-10**

To: Brian Johnson, President SCSU Faculty Senate

From: Cheryl Norton, President of the University

1. Motion APPROVED X
2. Motion DISAPPROVED \_\_\_\_\_ (attach statement)
3. Motion NOTED \_\_\_\_\_
4. Comments \_\_\_\_\_

6/25/08  
Date

  
Signature

## **Resolution to Ratify the Constitution of the University Library Committee**

Whereas SCSU exists for the primary purpose of furthering academic excellence;

And whereas Library Services exists to further that purpose;

And whereas the University Library Committee, in its advisory capacity, plays a large role in the decisions that affect the function of Library Services and its effectiveness in meeting the needs of current and future library users in the Southern Connecticut State University community;

And whereas there currently exists no single document that delineates the charge, purview and membership of the University Library Committee;

And whereas the proposed University Library Committee Constitution would address that purpose;

**Therefore, be it resolved that:**

**The Constitution of the University Library Committee be ratified and that the procedures it contains be implemented.**

**In accordance with the transition period (III.D) the first elections will be held in the Spring of 2009.**

## University Library Committee Constitution

### Article I: Purview

The University Library Committee (ULC) is an autonomous standing committee of the Faculty Senate.

It is charged with acting in an advisory role to the Provost in order to provide the best library services to the Southern community.

### Article II: Functions/Mission

- A. Foster Communication. Advise the Provost with regard to present and future needs of library users, the library's policies and resources, and the prevailing patterns of library utilization.
- B. Be Cognizant of Standards and Benchmarks. Remain current about academic library practices throughout the nation to ascertain appropriate standards and benchmarks for library services, collection development, resources, and facilities at Southern Connecticut State University.
- C. Report on Policies and Practices. In consultation with the Faculty Senate, report regularly to the Provost regarding ULC recommendations which may include (but not necessarily be limited to) the following: the effectiveness of library services and practices, the sufficiency and accessibility of the library and its resources.

### Article III: Membership, Elections, & Appointments

A. The ULC will have members drawn according to the following constituencies:

1. Library Services Faculty

There shall be 3 members from this group who shall be elected by members of the group.

2. Faculty (non Library Services)

There shall be 11 members from this group 7 of whom shall be elected from faculty members of their academic schools as listed below. (See III E). The Graduate Council, Undergraduate Curriculum Forum, and Faculty Senate may elect or appoint their representatives as they so desire. However, regarding electees from the schools, no more than 1 committee member may come from a given department. The members shall be from the following areas:

3 from the School of Arts & Sciences

1 from the School of Business

1 from the School of Communication Information & Library Science

1 from the School of Education

1 from the School of Health and Human Services

1 from the Graduate Council

1 from the Undergraduate Curriculum Forum

2 from the Faculty Senate

3. Administration

There shall be 2 members from this group.

The Provost shall appoint 1 member to the committee.

The Library Director shall be an administrative appointee.

4. Students

There shall be 2 members from this group.

They shall be from the following areas:

1 Undergraduate student to be elected or appointed by the Student Government Association.

1 Graduate student to be elected or appointed by the Graduate Student Affairs Committee.

B. Meetings:

The committee shall meet at least twice in the fall semester and at least twice in the spring semester.

C. Terms of Office:

All Faculty, including Library Services Faculty, shall have renewable 3 year terms of office except during the period of transition to the new ULC. See below.

Student terms of office shall be determined by the electing/appointment body.

Administrative terms of office, which include the Library Director, shall be determined by the Provost or his/her appointee.

All terms of office shall commence at the start of the academic year.

D. Transition Period:

Assuming enough current University Library Committee (ULC) members wish to remain on committee, the newly elected or appointed members shall be phased in over a 3 year period to assure continuity. Approximately 1/3 of the ULC membership shall be newly elected or appointed each year (See rules in III A.). If a sufficient number of current members do not wish to remain in office, there shall be the appropriate number of elections or appointments to ensure full committee membership as outlined in section III A. Current ULC members may run for office or be appointed according to the rules in III A.

Terms of office for members elected or appointed in the transition period shall be 1, 2, or 3 years so that approximately an equal number of terms expires in any given year.

E. Elections:

Except for representatives from the Graduate Council, the Undergraduate Curriculum Forum and student appointees, elections of faculty shall be administered by the Faculty Senate Elections Committee.

F. Election Vacancies:

Any faculty vacancies due to lack of candidates or other reasons shall be filled with appointments made by the Faculty Senate.

Article IV: Officers

The committee shall elect a chair from among any faculty unit other than the Library.

The chair's term of office shall be 1 year. The term limit shall be 3 years.

The chair or his/her designee shall report regularly at Faculty Senate meetings.

Article V: Voting

The chair votes only in case his/her vote makes or breaks a tie. All other committee members have a vote.

Article VI: Flow of Communication

- A. All incoming issues and inquiries shall be directed to the chair of the ULC for appropriate action.
- B. The minutes of all meetings shall be sent simultaneously to all ULC members, the President of the Faculty Senate, The Provost and the Library Faculty.
- C. Minutes of the ULC shall be posted to the University Community by way of the Faculty Senate minutes.

Article VII: Amendments

- A. Amendments to this document may be proposed to the Faculty Senate by the ULC.
- B. The Faculty Senate may propose amendments to this document.
- C. An amendment will be incorporated into this document if at least 2/3 of the senators present at a regular Senate meeting vote in favor of the amendment.