

Southern Connecticut State University Matriculated Undergraduate Student Leave of Absence Form

A Leave of Absence is a period of separation from SCSU for up to two consecutive semesters (i.e. active duty, pregnancy, death in the family, or medical leave). During this time a student maintains his/her matriculation at the university. Students with this status do not need to apply for readmission and may register for classes during the scheduled registration dates. If the leave of absence exceeds two-semester the student will lose his/her matriculation status and will need to be readmitted to the university through the Registrar's Office.

Name: _____ SCSU ID: _____

Address: _____

Phone: _____

Reason: _____

Leave Effective: _____

Anticipated date of return: _____
(Separation from Southern cannot exceed two consecutive semesters)

Living in Residence Hall? ___ Yes ___ No If yes, notified Housing

International Student? ___ Yes ___ No If yes, notified the Office of International Students

Signature: _____ **Date:** _____

Please notify us of any changes in address that may occur during your leave of absence.

Processed by: _____ **Date:** _____

Please mail to 501 Crescent Street, New Haven, CT 06515 or fax to (203)392-5320.

Do not use this form to withdraw from the university.