



PART II: EDUCATIONAL BACKGROUND

List the names of the colleges or universities attended:

Name of Institution	State	Dates Attended		Major Field of Study	Degree Awarded
		From	To		

PART III: PROFESSIONAL EXPERIENCE

I have served in the following position(s) in a public school or approved nonpublic school:

POSITION HELD	FROM	TO	SUBJECT/FIELD	GRADE LEVEL

PART IV: CANDIDATE ATTESTATION

I certify that the information provided by me on this application and any accompanying documents contains no material misrepresentations, falsifications or omissions and that all of the information given by me is true, complete and accurate. I understand that all application and accompanying information may be verified and that any material misrepresentation, falsification or omission may result in the denial or revocation of my certificate(s), permit(s) or authorization(s).

SIGNATURE OF CANDIDATE:

DATE:



CONNECTICUT ENDORSEMENT CODES

Teaching Endorsements

010	Business, 7 – 12	049	Music, PK – 12
013	Elementary, K – 6	055	Partially Sighted, PK – 12
015	English, 7 – 12	057	Hearing Impaired, PK – 12
018	French, 7 – 12	059	Blind, PK – 12
019	German, 7 – 12	062	School Library Media Specialist
020	Italian, 7 – 12	072	School Nurse-Teacher
021	Latin, 7 – 12	073	School Dental Hygienist-Teacher
022	Russian, 7 – 12	089	Marketing Education, 7 – 12
023	Spanish, 7 – 12	101	World Language Instructor, Elementary
024	Other World Language, 7 – 12	102	Remedial Reading & Remedial Language Arts, 1 – 12
026	History & Social Studies, 7 – 12	104	Cooperative Work Education/Diversified Occupations
029	Mathematics, 7 – 12	110	Unique Subject-Area Endorsement
030	Biology, 7 – 12	111	Teaching English to Speakers of Other Languages (TESOL), PK – 12
031	Chemistry, 7 – 12	112	Integrated Early Childhood/Special Ed., Birth – Kindergarten
032	Physics, 7 – 12	113	Integrated Early Childhood/Special Ed., Nursery -K – Elem. 1 – 3
033	Earth Science, 7 – 12	165	Comprehensive Special Education, K – 12
034	General Science, 7 – 12	215	English, Middle School
035	Driver Education	226	History & Social Studies, Middle School
040	Agriculture, Pre-K – 12	229	Mathematics, Middle School
041	Vocational Agriculture, 7 – 12	230	Biology, Middle School
042	Art, PK – 12	231	Chemistry, Middle School
043	Health, PK – 12	232	Physics, Middle School
044	Physical Education, PK – 12	233	Earth Science, Middle School
045	Home Economics, PK – 12	234	General Science, Middle School
047	Technology Education, PK – 12	235	Integrated Science, Middle School

Administrative Endorsements

085	School Business Administrator
092	Intermediate Administration or Supervision
093	Superintendent of Schools
097	Reading and Language Arts Consultant
105	Department Chairperson

Adult Education Endorsements

088	Non-English Speaking Adults
106	High School Credit Diploma Program
107	External Diploma Program/Noncredit Mandated Programs

Special Services Endorsements

061	Speech and Language Pathologist
068	School Counselor
070	School Psychologist
071	School Social Worker

Vocational Endorsements

082	Vocational Technical Administrator
090	Occupational Subject, Vocational Technical Schools
091	Trade-Related Subjects, Vocational Technical Schools
098	Trade & Industrial Occupations – Comprehensive High School
103	Health Occupations – Comprehensive High School
108	Practical Nurse Education Instruction
109	Health Occupations – Vocational Technical Schools

****Certification Codes No Longer Issued. These codes may only be renewed by current endorsement holders****

001	Pre-K – Grade 8	054	Physically Handicapped, 7 – 12
002	Pre-K – Grade 6	056	Partially Sighted, 7 – 12
003	Pre-K – Grade 3	058	Deaf, 7 – 12
004	Grades 1 – 8	060	Blind, 7 – 12
005	Elementary Education, 1-6	063	Special Teacher of Reading, 1 – 8
006	Middle Grades, 4 – 8	064	Special Teacher of Reading, 7 – 12
007	Academic Subjects	065	Comprehensive Special Education, PK – 12
008	Pre-K and Kindergarten	066	Guidance Counselor – Elementary
009	Bilingual, PK – 12	067	Guidance Counselor – Secondary
011	Licensed Practical Nurse	069	Psychological Examiner
016	English, 7 – 9	074	Elementary Principal
017	Speech, 7 – 12	075	General Supervisor – Elementary
025	History, 7 – 12	076	Secondary Principal
027	Social Studies, 7 – 12	077	General Supervisor – Secondary
028	History & Social Studies, 7 – 9	078	Principal – Combined School
036	Core Curriculum	079	Special Supervisor
037	Psychology, 7 – 12	080	Administrative Assistant
038	Sociology, 7 – 12	081	Superintendent of Schools
039	Secondary Subject	083	Special Administrative
046	Vocational Home Economics, PK – 12	086	Director of Adult Education (Full Time)
048	Librarian, 7 – 12	087	Director of Adult Education (Part Time)
050	Special Subject	094	Adult Education
051	Mentally Handicapped 1 – 12	095	Education Supervisor (State Department)
052	Mentally Handicapped 7 – 12	096	Reading Consultant, K – 8
053	Physically Handicapped, 1 – 12	265	Comprehensive Special Education, 1 – 12

NOTE: Bilingual codes are not provided. Check appropriate box on application to request a bilingual endorsement.

CONNECTICUT STATE DEPARTMENT OF EDUCATION
Bureau of Educator Preparation and Certification
P.O. Box 150471 – Room 243
Hartford, CT 06115-0471
www.state.ct.us/sde

**EVIDENCE OF ENROLLMENT IN A TEACHER PREPARATION PROGRAM
OR THE ALTERNATE ROUTE TO CERTIFICATION (ARC) PROGRAM**

NOTE: The Attachment need not be completed if the candidate holds a valid Connecticut teaching certificate and is completing course work toward a cross endorsement.

PART A: Verification of Employment (this part must be completed by the employing agent)

Candidate's Last Name First Name MI Social Security Number

Position/Subject or Field Grade Level Endorsement Code (refer to list)

Check box if bilingual endorsement is sought in above subject.

The candidate named above is being considered for a position which requires the completion of course work under a Durational Shortage Area Permit (DSAP).

Signature of Superintendent, Executive Director or Designee
(Original Signature: No Signature Stamp Accepted) Date

Typed or Printed Name of Person Signing Above Title

Employing Agent Telephone

City State Zip Code E-mail Address

PART B: Evidence of Enrollment or Application to a Planned Program for Teacher Preparation
Complete Part B-1 **OR** Part B-2 **AND** Part C

B-1 Evidence of Enrollment for Admission to a Planned Teacher Preparation Program

The above-named candidate is currently enrolled in or has applied for admission to a planned program leading toward the institution's recommendation for certification in:

Position/Subject or Field Grade Level Date of Enrollment or Date of Application for Admission

Total number of semester hours of credit required to complete this certification program:

Number of semester hours of credit the candidate has already completed:

(Over)

ED 177-Attachment

Note: Part B-2 must be completed by the certification officer or the academic director of the Alternate Route to Certification (ARC) program.

B-2 Evidence of Enrollment or Acceptance in the ARC I or ARC II Program

Complete **EITHER** a or b.

- a. The candidate has been accepted or is enrolled in the following certification program (check one): ARC I ARC II

Subject or Field Grade Level Date of Enrollment or Date of Acceptance

- b. The candidate has completed the following certification program (check one), ARC I ARC II with the exception of the Praxis II or ACTFL requirement:

Subject or Field Grade Level Date of Completion

Part C: Attestation and Signature of the Certification Officer or the Academic Director of the Alternate Route to Certification (ARC) Program

Signature of Certification Officer or Academic Director of the ARC Program Date

Typed or Printed Name of Person Signing Above Title

College or University Telephone

City State Zip Code E-mail Address

Mail Completed Form To:

**CONNECTICUT STATE DEPARTMENT OF EDUCATION
Bureau of Educator Preparation and Certification
P.O. Box 150471 – Room 243
Hartford, CT 06115-0471**

ED 177
REV. 4/03
C.G.S. 10-145
C.G.S. 10-145d, P.A. 03-168
Regs. 10-145d-421, 422

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INSTRUCTIONS FOR FORM ED 177

APPLICATION FOR A DURATIONAL SHORTAGE AREA PERMIT (DSAP)

A Durational Shortage Area Permit (DSAP) may be requested by the employing agent* of a board of education if a position cannot be filled by an appropriately certified candidate. An application for issuance of a DSAP cannot be initiated by the applicant. The effective date of the DSAP will be the date the original ED 177 is received, provided all requirements for issuance have been met on or before this date. An ED 177 must be submitted prior to the first day of employment.

The following checklist outlines the required documents which must be submitted by the employing agent in order for the Bureau of Educator Preparation and Certification to determine eligibility for a DSAP. **The checklist must be attached to the completed application packet.**

CANDIDATE

- a. Complete Parts I, II, III and IV of the application form (ED 177).
- b. Ensure that Praxis I (PPST) or Praxis I (PPST) waiver requirement has been met. Praxis I (PPST) is not required if the candidate already holds a valid Connecticut certificate or has previously met the PRAXIS I Computer-Based Test requirement. Candidates who hold or held an Interim Educator Certificate with a deferral for Praxis I (PPST) are not eligible for a DSAP until the Praxis I (PPST) has been met. Praxis I (PPST) information is available on-line at: www.ets.org/praxis. Praxis I (PPST) waiver information is available on-line at: www.state.ct.us/sde.
- c. Attach official transcripts showing the completion of at least 12 semester hours of credit in the subject for which the DSAP is requested. An official transcript showing the completion of a bachelor's degree must be included if the candidate has never held certification in Connecticut.

EMPLOYING AGENT*

The application form (ED 177) and supporting documentation must be submitted by the employing agent to the Bureau of Educator Preparation and Certification. The Attachment may be submitted separately.

- a. Complete Parts V and VI of the application form (ED 177).

*“Employing agent” refers to the superintendent of schools, executive director or their designee.

Refer To Other Side For Additional Instructions

ED 177-Instructions

- b. Complete Attachment - Part A, if applicable. If this part is required, return the Attachment to the candidate for signature by the appropriate higher education official where the candidate is enrolling in a teacher preparation program or the Alternate Route to Certification program. The Attachment need not be completed if the candidate holds a valid Connecticut certificate and is completing course work under a DSAP to fulfill requirements for a cross endorsement, or if the candidate has at least 20 school months of successful teaching experience in an approved nonpublic school.

HIGHER EDUCATION OFFICIAL**

- a. Complete Attachment, Part B and Part C, if applicable. The Attachment need not be completed if the candidate holds a valid Connecticut educator certificate and is completing course work under a DSAP to fulfill requirements for a cross endorsement, or if the candidate has at least 20 school months of successful teaching experience in the same approved nonpublic school.

APPLICATION FOR DSAP RENEWAL

CANDIDATE

- a. Complete Parts I, II, III and IV of the application form (ED 177).
- b. Attach official transcripts showing the completion of any course work completed while holding the DSAP, if applicable.

EMPLOYING AGENT

The application form (ED 177) and supporting documentation must be submitted by the employing agent to the Bureau of Educator Preparation and Certification. The attachment may be submitted separately.

- a. Complete Part VI and the Attachment – Part A, if applicable.

HIGHER EDUCATION OFFICIAL

- a. Complete Attachment, Parts B and C, if applicable. The Attachment need not be completed if the candidate holds a valid Connecticut educator certificate and is completing course work under a DSAP to fulfill requirements for a cross endorsement, or if the candidate has at least 20 school months of successful teaching experience in the same approved nonpublic school.

***Higher education official* refers to the certification officer or the academic director of the Alternate Route to Certification (ARC) program.