SUOAF/AFSCME · Council 4 · A Union 4 All

# Guidelines for Minority Recruitment and Mentoring Program Grants

According to the contract article 3.2, funds are budgeted annually for members of the bargaining unit for minority recruitment and mentoring. Some of these funds have been designated to be used for professional development and to defray relocation expenses for minority candidates.

No individual shall receive more than \$1,500 in a calendar year from this fund. All grants require a written justification. Funds may be utilized for the following:

## A. Diversity Enrichment Grants

- 1. Can be applied for by minority members for the purpose of enriching the campus' understanding of diversity issues.
- 2. Grants can be used to attend training or conferences related to diversity issues. The overall theme of the conference must be diversity related. Non-Diversity related conferences that offer only some diversity workshops will not be considered.

### B. Minority Professional Development Grants

- $1. \quad \text{The MRMC will assist minority members to defray the cost of obtaining credentials and qualifications.} \\$ 
  - This may include:
    - a. Tuition reimbursement for classes taken outside the CSCU system with a grade of C or above
    - b. Conferences and other professional development

### C. Moving Expenses

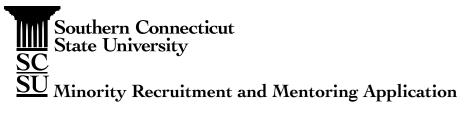
- 1. The MRMC will accept requests for partial reimbursement of moving expenses (up to \$500) for minority candidates hired by the
- 2. The hiring department or the individual who has been made an offer can apply for moving expense reimbursement.
- ${\tt 3.}$  These will be evaluated and approved on a case-by-case basis by the MRMC.



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Minority Recruitment and Mentoring Committe

		avel authorization form from the Account 1, Megane Watkins, no later than two wee	
		-	
Department			
Title		Telephone	
Type of funding being applied for:			
☐ Diversity Enrichment Grant			
Minority Professional Development Gra	nt		
Relocation Expenses			
Type of Funding requested			
Conference Attendance/Professional Development		Registration Due Date	
		Date of Conference	
Relocation Expenses		Cost \$_	
Travel Expenses:			
Air/Rail \$	Taxi/Uber/Lyft \$	Rental Car \$	
Mileage \$	Parking \$	Other \$	
Lodging:			
☐ Hotel \$	☐ Meals \$		



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Other Funding	Resources:			
Department	\$	-		
Division	\$	-		
☐Individual	\$	-		
Other	\$	-		
Please attach al Mentoring Miss		describing how the training will supp	port the University Mission ar	nd the Minority Recruitment and
Minority is de	fined as historically	African American (black), Hispan	ic/Latino, Asian/Pacific Isl	ander, Alaskan/Aleutian.
Recommendati	on of the SCSU-SUC			
Recommended	ł			
Not Recommen	nded			
Chair's Signature:	:		Date:	
Chief Diversity Of	fficer's Signature:		Date:	