



FACULTY SENATE

Faculty Senate Resolution Number s-2024-12

To: Dwayne Smith, Ph.D., Interim President, Southern Connecticut State University

From: Natalie Starling, Ph.D., President, Faculty Senate

The attached Resolution of the Faculty Senate is entitled:

RESOLUTION Regarding Revisions to the ADD/DROP Policy and its Extension to Two (2) weeks

This Resolution was approved by Faculty Senate on: 04/10/2024

This Resolution is presented for APPROVAL

This Resolution is presented for INFORMATION



In accordance with the CSU-AAUP Contract (Article 5.10), "When the Senate makes a written recommendation to the President, the President shall acknowledge and respond to the recommendation in writing within fifteen (15) school days of receiving the Senate's recommendation."

After considering this resolution, please indicate your action on this form and return it to the President of the Faculty Senate.

Natalie Starling, Ph.D.

President, SCSU Faculty Senate

DocuSigned by:

Signature

4/17/2024

Date

cc: Robert S. Prezant, Ph.D., Provost and Vice President for Academic Affairs

ACTION OF THE UNIVERSITY PRESIDENT

Resolution for Approval:

Resolution APPROVED

Resolution DISAPPROVED (Attach statement)

Resolution for Information:

Resolution NOTED (applies to Informational Resolutions only)

Dwayne Smith, Ph.D.

President, SCSU

DocuSigned by:

Signature

4/24/2024

Date



Southern Connecticut State University

FACULTY SENATE

Resolution Regarding Revisions to the ADD/DROP Policy and its Extension to Two (2) Weeks

WHEREAS, Southern Connecticut State University (SCSU) exists for the primary purpose of furthering academic excellence;

WHEREAS, The SCSU Faculty Senate is the official representative body of the Academic Faculty;

WHEREAS, The Faculty at SCSU have a deep commitment to the intellectual development and success of our students;

WHEREAS, The current ADD/DROP policy allows students only one week to add or drop courses without penalty;

WHEREAS, Students often require more time to assess the suitability of their course selections in relation to their academic goals and workload; and

WHEREAS, An extension of the ADD/DROP period would provide students with additional time to make informed decisions about their course registrations, contributing to improved student satisfaction, retention, and academic success; now, therefore, be it

Resolved, That the SCSU Faculty Senate (FS) recommends the extension of the ADD/DROP Dates policy from one week to two weeks, effective Fall 2024 semester;

Resolved, that the Office of the Registrar, in collaboration with the FS, shall announce the ADD/DROP Policy revisions to all academic departments, faculty, students, and staff; and

Resolved, That the Office of the Registrar, in collaboration with the academic departments, shall implement the necessary changes to accommodate this policy revision.

1. Allow students to **add a course in the second week**:
 - a. Change: Now requires explicit Instructor permission and Department Chairperson permission.
 - b. Change: No longer requires Dean permission.
 - c. Change: Students no longer required to demonstrate extraordinary circumstances.
2. Allow students to **drop a course in the second week** of the semester in Banner Student.
 - a. Change: No longer requires a late drop form, student drops directly online.
 - b. Change: No longer requires Dean permission.
 - c. Change: Students no longer required to demonstrate extraordinary circumstances for approval.
 - d. Change: Students no longer receive a 'W' on their transcript when dropping in the second week.