

# **JOB DESCRIPTION**

## **JOB TITLE: EPS Clinician**

**REPORTS TO:** Administratively and programmatically to the EPS Regional Coordinator, clinically to the Agency Clinical Supervisor

**DIRECTLY SUPERVISES:** This position has no direct supervisory responsibilities

**JOB PURPOSE:** The EPS Clinician provides clinical assessments and brief treatment for high-risk families with multiple barriers to employment referred to the EPS Program and clinical consultation and in-service training to EPS program staff in assigned regions and statewide as requested.

**EDUCATION:** Masters in Social Work or a related field (clinical license preferred) with a minimum of five (5) years of directly related experience.

### **KNOWLEDGE, SKILLS and ABILITIES:**

- Thorough understanding of home based service delivery models
- Knowledgeable of TFA/TANF and disability eligibility guidelines
- Familiar with factors and services impacting poor and working poor families
- Conversant with most recent DSM and able to use as a diagnostic tool
- Demonstrated ability in conducting home based clinical assessments
- Able to provide brief treatment
- Experienced in child/adolescent, individual and family therapy
- Capable of leading in-service training sessions
- Works well independently
- Capable of maintaining a flexible schedule
- Has access to a personal vehicle for region and statewide travel
- Dedicated to promoting cultural wellness on the job
- Familiar with clinical services throughout designated region and statewide as applicable to program services
- Demonstrates basic computer literacy and ability to work in a Windows environment
- Demonstrated ability to work in a team approach

### **JOB EXPECTATIONS:**

- Follows all EPS policies and procedures
- Represents EPS program professionally within EPS program and in the community
- Maintains a positive and respectful work attitude
- Communicates proactively with EPS Regional Coordinator and regional PSMs
- Utilizes Efforts To Outcomes (ETO) to document all case work in EPS program
- Remains current with professional credentialing requirements (if applicable) and best clinical practices
- Actively participates as a member of the regional EPS team

### **SPECIFIC DUTIES and RESPONSIBILITIES:**

- Reviews all initial client assessments with PSMs and assigns/verifies clients' level-of-service
- Conducts home-visits, and in-home clinical assessments and screenings of families identified as high-risk
- Recommends long term treatment options and makes appropriate referrals for client family members
- Provides support and assistance to connect families with services as necessary and appropriate
- Provides in-home and/or community based brief treatment services to focus on treatment readiness or brief treatment intervention to stabilize families
- Provides in-home short term clinical crisis intervention services to families as needed while they await community based services
- Provides clinical treatment and documentation for agency billing of services as appropriate and directed by agency clinical supervisor
- Provides clinical consultation and training to EPS staff as requested
- Maintains accurate and timely documentation in the Efforts To Outcomes (ETO) data management system
- Attends regional and all staff meetings as requested
- Actively participates in supervision with EPS Regional Coordinator and agency clinical supervisor
- Maintains a flexible work schedule to accommodate program and client needs, including working non-traditional hours as needed
- Identifies and reports to EPS Regional Coordinator trends, developments and patterns as they affect clients and service delivery
- Participates in agency and/or professional group seminars/conferences to increase knowledge and accepts responsibility for professional development.
- Develops and maintains regular communication with key regional community-based providers who provide treatment services
- Facilitates client applications for exemptions and disability as appropriate
- Performs other reasonable duties as requested by EPS Regional Coordinator and/or agency clinical supervisor

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