



## WOMEN'S CENTER MEN'S PROGRAM

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### GRADUATE INTERN

#### **Position Responsibilities**

- Work closely with Coordinator in developing and planning specific programs for men addressing violence against women and safer sex issues. Programs will be cosponsored with student groups, campus departments and community agencies.
- Participate in the daily tasks, including overseeing student workers and volunteers in the Women's Center under the direction of the Coordinator.
- Assist in educational programming outreach efforts to men on campus. May include making presentations, facilitating group discussions, etc.
- Assist in the maintenance and ordering of educational resource materials for men.
- Work with students who contact the Center seeking information on men's issues such as resources for class, research projects, etc.
- Assist in trainings for CCs/CAs that are related to men's issues.
- Create flyers for all programs, luncheon discussions, workshops and information tables for men.
- Attend meetings, educational presentations, special events, workshops and conferences on men's issues.
- Develop and oversee information for men's on the Women's Center web page.