

# Connecticut State University System

## 2009-10 TRUSTEES *TEACHING* AWARDS NOMINATIONS COVERSHEET AND INSTRUCTIONS

Nominee Name: \_\_\_\_\_

Nominee Title: \_\_\_\_\_

Department: \_\_\_\_\_

University: \_\_\_\_\_

Please attach the following information numbering and labeling each section as indicated, and using this page as the title page. *Please use double-spaced paragraphs throughout and select a readable typeface no smaller than 11 point.*

1) Summary: Describe the nominee's impact on maximizing student learning and on achieving substantial and permanent educational improvements, including the improvement of student learning outcomes at the program, department or school levels. *One page limit.*

2) Curriculum Vitae: *Recommended limit of four pages, using the nominee's most salient publications, performances, etc. Please use an asterisk to identify publications or proposals for which nominee was the senior author/principal investigator.*

3) Details of Nominee's Contributions to Educational Improvement: Provide the following information **for the past five years**. When appropriate, please indicate items that have been validated by external/independent evaluations.

a. Courses Taught: List titles and levels and provide a brief description of each course.

b. Contributions to the Improvement of Student Learning as a Teacher: Describe direct contributions made to maximize student learning in formal teaching settings. Statement should give a clear picture of the nominee's work with students. *Up to two pages limit.*

c. Evidence of an Scholarly Approach to Teaching and Learning: Contributions to processes that investigate, evaluate and improve teaching and learning in academic programs **for at least two of the past five years**. The following are examples of how this evidence may be demonstrated: setting and/or revisiting learning goals and outcomes; developing innovative techniques to assess student learning; analyzing results; using assessment results to provide feedback to improve instruction and learning. Additional evidence may include: creation of an innovative course (or courses) or a revised curriculum; development and use of effective academic advising and mentoring; sharing of innovative teaching techniques in a collegial fashion; extension of the learning process beyond the classroom; development of ways in which teaching draws from scholarly research in a discipline(s) or from co-curricular activities such as public service; teaching-related grants, contracts and fellowships obtained; publications, papers, books, conference presentations of peer recognition with a teaching component; evidence of national or international recognition in teaching excellence; effective and innovative uses of technology for student learning. Contributions to peer discussions on teaching and learning through publications, presentations, electronic means are not necessary but can reinforce the scholarly approach. *Up to three pages limit.*

4) Letters of Support: Attach a minimum of four, and no more than six, letters of support. *Limit of up to two pages each letter*, as follows:

At least two letters written by former students/alumni. At least two letters written by colleagues and academic leadership at the university (e.g. academic dean). Optional letters may come from supporters on campus, in the community, or in a profession relevant to the academic field. Letters should consider the professor's success in and dedication to teaching and give specific examples of excellence. Letters should be relevant to the criteria in this award competition. Letters may be addressed to the nominator or to the CSUS Trustees Teaching Awards Selection Committee.

5) Individual submitting nominee's credentials:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6) Dean/Department Head endorsing the submission:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit original and 10 copies of the nomination and support materials **by January 26, 2010** to

*CSUS Trustees Teaching Awards, Office of the Provost/Vice President for Academic Affairs:*

*Central Connecticut State University: Dr. Carl R. Lovitt*

*Eastern Connecticut State University: Dr. Rhona Free*

*Southern Connecticut State University: Dr. Selase W. Williams*

*Western Connecticut State University: Dr. Linda Rinker*