CHECK LIST FOR APPLICANT USE

____ Graduate University Application (can be obtained on-line)

*NOTE: THE SOCIAL WORK DEPARTMENTAL APPLICATION IS EMBEDDED IN THE UNIVERSITY APPLICATION*

____ $50.00 Application Fee (credit card payment during time of application)

____ Official Transcripts

*NOTE: You must submit official transcripts from all colleges/universities attended. This means any and all colleges/universities that you have taken a class and received a grade. Please Request transcripts to be sent when you are making application to make sure there is no delay in your application process*

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MSW Admissions Materials (Available On-line)

____ Personal Statement (ESSAY) and the guideline signature sheet

____ Updated Résumé

____ Two (2) Recommendation Letters on the designated forms AND with letters on letterhead

____ Departmental Application (embedded in the University application)

**For Advanced Standing Applicants, Please Complete and Include:**

____ Application for Advanced Standing (Embedded in the University application)

____ Field evaluation for your senior year (Fall semester evaluation)

____ Third (3rd) Recommendation Letter from faculty advisor or field seminar instructor

____ Course description for each practice method course that appears on your transcript

*Note: Course descriptions are required in to determine which courses are eligible to be waived*