

SCHOOL OF ARTS & SCIENCES - ENGLEMAN HALL, Suite A 112

APPLICATION FOR INDEPENDENT STUDY - UNDERGRADUATE

(Handwritten forms will not be accepted)

Completed forms are due in the Dean's Office by the first official day of classes.

COURSE INFORMATION

Subject:

499

Proposed for 'W' credit? Yes No

If yes, enter fields on page 3

Semester/Session that you are requesting your Independent Study:

Session: Fall

Spring

Summer

If Summer Session: A

B

C

Choose number of credits requested*:

Year:

*3 credits are typical. Check with department if you are requesting more than 3 credits.

STUDENT INFORMATION

Name: _____

Student ID: _____

Username: _____

Phone: _____

Class (Select one):

Freshman

Sophomore

Junior

Senior

Please type in names below. Handwritten forms will not be accepted.

Academic Advisor: _____

Project Sponsor: _____

Department Chairperson: _____

SIGNATURE SECTION

This Independent Study Agreement is approved by the following:

Student Date: _____

Academic Advisor Date: _____

Project Sponsor Date: _____

Department Chairperson Date: _____

Office of the Dean, School of Arts & Sciences Date: _____

NOTE: It is the responsibility of the student, project sponsor, and department chairperson to make a file copy of this proposal for their records. The Dean's Office will send a copy of page 1 to the project sponsor if the Dean approves the proposal. If the Dean cannot approve the proposal as submitted, the Dean will contact the department. The faculty sponsor should notify the student of the need for revisions.

DEFINITION OF PROJECT

1. Describe the project. (Not more than 300 words)

2. What is the focus and what method of investigation will be used?

(Not more than 300 words)

3. What will the final product be?

4. What is the Project Sponsor's role? Will regular meetings be scheduled for advisement and evaluation? How often? What criteria will be used to assess the project?

(Not more than 300 words)

WRITING CREDIT ("W") JUSTIFICATION

This section is to be filled out when applying for "W" credit.

PLEASE DESCRIBE THE FOLLOWING:

- 1. How this course's critical (analytical) writing will emphasize revision as part of the Independent Study?**

- 2. What percentage of the final grade will come from writing assignments?**

- 3. How will the student accomplish writing 5000 words?**

- 4. How grades on the revised papers will be weighted?**